

**Minutes from the Meeting of the PRRA
held on 09 August 2021 at 7.00 pm in the Pukehina Fishing Club**

Present:

(Committee of 13, Quorum of 4)

Neil Carter (Stand-in Chair), Joanne Coupe (Treasurer), Brenda Brickland (Secretary), Leanne Armstrong, Carole Forrester, Moira McCallum, Kim Buchan, Neil Carter, Linda Mitchell & Conrad Nagle.

(Councillors)

John Scrimgeour

Kevin Marsh

Apologies:

Kirsty Garrett

Esther Kirk

Richard Glover

1. Approval of July 2021 Minutes:

The minutes of the 12 July 2021 meeting, having been distributed and read prior to meeting, were moved, seconded and carried to be a true and accurate record.

Moved: Joanne Coupe

Seconded: Carole Forrester

Carried

2. Treasurer's Report:

The Treasurer's report was distributed before the meeting. The following outbound payments were moved, seconded and carried to be paid:

Tarnix Security - Monthly Broadband Charges for Camera -	\$129.00
Tarnix Security - Straighten damaged camera pole and repositioned camera -	\$345.00
Stem Accounting - Xero fees for June, July & August 2021 -	\$109.48

Moved: Joanne Coupe

Seconded: Leanne Armstrong

Carried

3. Action Point Updates from July Meeting:

i. Costing/fabrication of Bike Racks:

Kim Buchan reported that these are 'all sorted.' Esther reported that there will be no Council contribution for these, so we should proceed as we were (these are to be funded by PBRA unless other funding becomes available).

ACTION: Kim Buchan

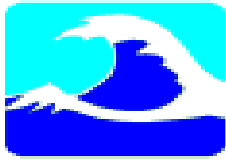
To progress the bike-rack purchases/locations.

ii. Quad Sign Update:

Kim Buchan reported that the signs have been ordered and are now being printed.

ACTION: Kim Buchan

To progress the bikes on the beach signage.



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iii. Welcome Packs:

Esther Kirk had advised the copy for the Welcome Packs would be left for collection (as absent from the meeting), however Leanne Armstrong reported she could not locate this. This is to be followed-up at the next meeting. No documents were brought to the meeting for inclusion in these packs by the wider committee, as was requested at last month's meeting. Moira McCallum reiterated that the Coast Care information already discussed will be included. Carole Forrester is to provide the latest updated Civil Defence booklet once finalised (she is unsure when this will be completed).

ACTION: Esther Kirk

To update on the welcome packs at the next meeting.

iv. Environmental Enhancement Application to BOPRC:

Leanne Armstrong and Esther Kirk are to attend an onsite estuary meeting with 'Bridge-it' Tauranga who are providing a quote to complete a boardwalk and bridge to link-up the walkway/cycleway with the mahi done by Wai Kōkopu and the tracks and wetland area at Cutwater Road. Once PRRA has a quote we can begin applying for funding."

ACTION: Esther Kirk/Leanne Armstrong

To attend an on-site estuary meeting with Bridge-it re walkway/bridge proposal.

v. Boat Ramp Update:

Leanne Armstrong reported that this was supposed to have started by now. Leanne has since discovered this project again failed to get resource consent. Discussed that obtaining this was part of the Project Managers Job. John Scrimgeour will follow-up about this project. It was commented that the works should not have been booked in until resource consent was obtained.

It has been confirmed that the redundant waterpipe will be removed when this project does commence.

ACTION: Leanne Armstrong/John Scrimgeour

To follow-up on the Boat-Ramp Project.

vi. Speed Indication Sign Update:

Conrad Nagle gave an update on the speed indication sign. The 50k repeaters are spaced 700-900 meters apart, the law says 1.7 kilometers, so we have enough 50k repeater signs, most are just one sided. It is believed that these may not be located in good places so they are reviewing this. With regards to the speed indication trailer, he is still waiting to hear about this; advice is that we just have to wait until one becomes available. Conrad is to make contact further this week for updates.

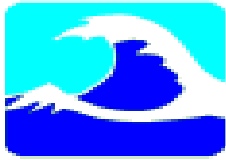
ACTION: Conrad Nagle

To follow-up on the speed indication sign.

vii. Volunteer to assist Esther with the Facebook Page:

Linda Mitchell is now admin on the FB page - thank you Linda.

4. General Business:



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i. Fire Siren:

Discussion took place around the fact that a recent decision was made to stop the local emergency services/fire siren. It is believed that a complaint was made to head office regarding noise and the fire station was thereby instructed turn it off for three months as a trial. The general view of the Committee is that the Community should be able to have it's fire siren, as it is an integral part of this community. The benefits of the siren were discussed, including: generally alerting the community to the work of our emergency services teams/community emergencies; keeping the road clear; returning home to care for family members of emergency services volunteers; amongst other things. It was decided that the PRRA should send an objection to NZ Fire Service regarding the lack of community consultation before stopping this and seeking to have the siren reinstated. Neil Carter will find out where the complaint is best directed and supply this information to Brenda Brickland for follow-up communications. Carole Forrester will also phone Ben Wilson at Council and see if anything can be done from that end.

Moved: Carole Forrester

Seconded: Linda Mitchell

Carried

ACTION: Neil Carter/Brenda Brickland

Neil Carter to ascertain who best to direct a complaint to regarding the siren silencing, Brenda to then follow up with a complaint from the PRRA.

ii. Report from the Community Hall Sub-Committee:

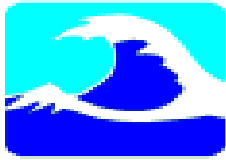
Kirsty Garrett sent through an update ahead of the meeting as absent. Kim Buchan and Neil Carter also provided updates. Collectively they reported that they had a very pleasant meeting at the Council a couple of weeks ago. Both Blaise Williams and Dave McFarlane were incredibly helpful and pledged their ongoing support for helping the PRRA.

Locating a structural engineer for the Hall project has been difficult. It is anticipated there will be no issues passing requirements, but we still need the report to demonstrate this. It has also been found that the Gib wall near the carpark area is not fire rated, this will therefore need to be replaced.

ACTION: PRRA

Needs to find a Structural Engineer to complete a report on the Hall.

Neil Carter and Kim Buchan explained that, with regards to the Hall lease, we have been assured by Council that the one presented is standard for all community halls in all areas (although we only lease the land not the buildings and it appears to imply otherwise); and those present at the meeting were satisfied with this explanation. As this is standard, if we changed this in any way the PRRA would have to pay for the changes. Leanne Armstrong discussed her concerns around the lease wording, notwithstanding the advice from the attending group, as this does appear to cover both land and buildings. General discussion took place. Brenda Brickland spoke about peoples understanding changing over time, particularly as Committee members change, and records should therefore record matters clearly for posterity. As a group it was felt that it may be best to put something with the lease that points out that although we are signing this, all parties acknowledge that the Pukehina Community own the Hall and it is only the land that is leased. This is yet to be developed. There is no rush to sign the lease so there is no deadline for this as yet. Kevin Marsh reiterated that all local Halls have the same lease document and the last thing the Council wants



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it to assume ownership of the Hall, but were it not being looked after that would be the position they would likely find themselves in.

Post meeting Kirsty Garrett indicated that there are additional documents alongside the lease that give more clarity on this matter. This is to be discussed at the next meeting.

ACTION: Kirsty Garrett

To update the Committee regarding the lease documents at the next meeting.

Regarding insurance for the Hall, Kirsty Garrett updated the PRRA (ahead of the meeting), stating we are in the process of getting some comparable quotes for the insurance, which needs to be finalised over the next couple of weeks. Kim Buchan wanted to get further insurance quotes and will talk to Kirsty directly regarding this.

ACTION: Kirsty Garrett/Kim Buchan

To liaise with each other and finalise Hall Insurance matter. .

Kirsty will write a Hall update for the website later in the week.

ACTION: Kirsty Garrett

To write a Hall Update for the PRRA Website.

It was commented on by Council (in the meeting that Kirsty, Kim and Neil attended) that the PRRA is one of the most active Residents and Ratepayers Associations that Council deals with.

iii. Report from the Cost Care/Estuary Subcommittee:

Richard Glover's report was not available as he was absent from the meeting. Esther Kirk had sent an update ahead of the meeting as also absent, suggesting that an update to the community is needed from Jim Dham and Richard Glover regarding the push-up and dune reshape timeline; Esther is still receiving regular community enquiries regarding this (as is the PRRA email).

ACTION: Richard Glover

Discussion needs to take place at the next meeting regarding the suggestion that Richard should produce a community update on the proposed push-up and dune reshape work.

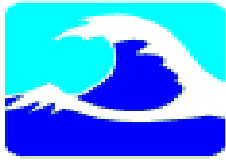
iv. Update on obtaining Eco Nomos scope of work:

Esther Kirk advised that Richard Glover has let her know that there will be more invoices from Jim as each property is to be mapped and this information collated; therefore, the majority has been invoiced, but there will be more. It has further been suggested that the push-ups not take place until next year due to more weather events being expected as it is deemed better in the long run if put off for as long as possible. Richard will need to fill the Committee in more at the next meeting (September).

ACTION: Richard Glover

To update the Committee at the next meeting on Jim Dham's Scope of work/costings.

v. Report from the CPNZ:



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Tak Te Tameki sent an update ahead of the meeting. In this, Tak stated that the number of patrols conducted through July/August were few, as several of the patrollers were away from the beach throughout that period. There were no concerning incidents observed by their patrollers; however, Rameka (NZ Police) had advised that there have been thefts etcetera from the wider area they cover such as Old Coach Road. They have also added Maniatutu Road to their coverage, given the recent spate of criminal activity there, again as reported by Rameka (NZ Police). With regards to the Patrol Car itself, it passed its WOF test, however the rear tyres will need replacing sooner rather than later. The Car Registration was recently renewed.

Leanne suggested that the PRRA maybe needs to do more of a push for sponsorship of the Patrol Car for incidentals such as tyres etcetera, she made one suggestion. With regards to the tyres, Neil Carter will talk to Tak directly to see what is needed, as he has an account that he can access discount tyres through.

ACTION: Neil Carter

To talk to Tak Te Tameki about new tyres for the CPNZ Community Patrol Car.

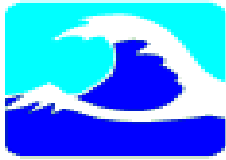
vi. Report from Civil Defence:

Carole Forrester was concerned about some recent Neighborhood Support minutes which stated people should report others who are doing things wrong on the road. The PRRA messaging is that we should report road issues to *555 or call the police on 105, being the non-urgent reporting line.

Meeting closed:

There being no further business, the meeting closed at 7.52pm.

The next meeting of the PRRA Committee will be on Monday 13 September 2021 at



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July 2021 CORRESPONDENCE:

Inwards (Email):

Tarnix – Invoice/Statement

Ben Wilson – Information Updates

Tak Te Tameki – CPNZ Matters (Car Registration) and Community Update Requests

TECT Talk – Newsletter / Notice of Meeting

Vision Lab – Invoice

Marieka Rencher WBOPDC – Notice of adoption of Long Term Plan / Schedule of Fees and charges

Social Link – Newsletters (Various)

Grant Thorpe – Erosion Issues

Jo & Nigel Pearson – Kerbside Collective Matters

WBOPDC – Community News Bulletins / Various

Ruth Keber BOPRC – Pukehina Beach Education Campaign

Joscelyn Vaille – Insurance Matters (Hall)

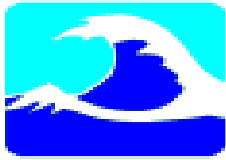
Outwards (Email):

Tak Te Tameki – Car Rego Matters

Grant Thorpe – Erosion Issues

Jo & Nigel Pearson – Kerbside Collective Matters

Ruth Keber BOPRC – Pukehina Beach Education Campaign



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ACTION POINTS:

- ❖ **Kim Buchan:**
 - To Progress the bike-rack purchases/locations.
 - To Progress the bikes on the beach signage.
- ❖ **Esther Kirk:**
 - To update on the Welcome Packs at the next meeting.
- ❖ **Esther Kirk & Leanne Armstrong:**
 - To attend an on-site estuary meeting with Bridge-It re walkway/bridge proposal.
- ❖ **Leanne Armstrong & John Scrimgeour:**
 - To follow-up on the Boat-Ramp Project.
- ❖ **Conrad Nagle:**
 - To follow-up on the speed indication sign.
- ❖ **Neil Carter & Brenda Brickland:**
 - Neil to ascertain who best to direct a complaint to regarding the siren silencing, Brenda to then follow up with a complaint from the PRRA.
- ❖ **Neil Carter:**
 - To talk to Tak Te Tameki about new types for the CPNZ Community Patrol Car.
- ❖ **PRRA in General:**
 - Need to find a Structural Engineer to complete a report on the Hall.
- ❖ **Kirsty Garrett**
 - To update the Committee regarding the lease documents at the next meeting.
 - To write a Hall Update for the PRRA Website.
- ❖ **Kirsty Garett and Kim Buchan:**
 - To liaise with each other and finalise Hall Insurance matter.
- ❖ **Richard Glover**
 - Discuss, at the next meeting, regarding a community update on the proposed push-up and dune reshape work.
 - Update the Committee at the next meeting on Jim Dham's Scope of work/costings.