

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz PO Box 113, Te Puke 3153

Minutes of the PRRA Committee Meeting held on Monday 14 October, 2019 7.00 p.m at the Pukehina Community Hall.

Present: (Committee of 7 guorum being 4)

Richard Glover (Chair), Trudi Ballantyne, Esther Kirk, Brodie Cummins, John McEnallay, Judie

McEnallay, WBOP District Councillor Kevin Marsh (departed 7.30pm)

Visitor: Bruce Wilkinson, Hall Committee

Apologies: Leanne Armstrong, Neil Carter, Paora Maxwell, John Scrimgeour

1. Approval of September Minutes

The minutes of the September 2019 meeting had been distributed and read prior to meeting. It was moved that those minutes are a true and accurate record.

Moved John McEnallay Seconded Richard Glover Carried

2. Treasurer's Report: August/September

Trudi Ballantyne advised that the Term Deposit had been rolled over for another 3 months in August which left insufficient funds in the cheque account to pay the \$3,500 deposit required for the skate ramp. Trudi advised that she had advanced \$3,000 into the Association's cheque account from her own funds to cover the shortfall and would reimburse her private account when the Council Matching Fund amount of \$17,000 was deposited into our account. Trudi also noted that the amount of \$500 from Western Bay Council had been received this month for running of the CPNZ vehicle and thanked Councillor Marsh for this payment. The only other payment for the month was Tarnix Security for \$129.00 It was moved that the account for \$129.00 be approved for payment.

Trudi noted that an invoice from the Bay of Plenty Regional Council for Resource Management Charges assessment dated December 2017 had been received. This payment is usually covered by the Western Bay District Council and Trudi will raise an invoice and send to Miriam Tarris.

Moved Trudi Ballantyne Seconded Judie McEnallay Carried

HALL COMMITTEE UPDATE - Bruce Wilkinson

Bruce advised that water-tightness testing had been undertaken on the Hall and some areas have been found to be rotten and/or wet. The Committee is not sure of the extent of the damage but Council have informed them that further testing will be required. This testing is unlikely to commence until after February 2020.

7.20 pm Bruce Wilkinson left the Meeting.



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3. Action Point Updates from September Minutes

Draft PRRA newsletter

Brodie Cummins advised that her computer has been repaired but she had problems printing out a draft for the Committee. Brodie agreed to email the document to members for further input with the intention of finalising the Newsletter by the end of this week.

ACTION: Brodie Cummins

PushUp Documentation:

Paora has not as yet organised a date for the workshop. Committee discussed whether a workshop was necessary or whether residents could seek out the Committee to provide documentation of the push-up process. Judie advised that she would have to retype the document Paora presented as there was no other copy available.

ACTION: Judie McEnallay

Tennis Courts:

Brodie advised that John McEnallay and herself had put up one net and left the remaining court able to be used for netball. Judie noted that she had put in a service request to have the lines remarked and a hole repaired in the back fence. John removed the sign regarding keys for the courts and offered to take a leaf blower down to clear the courts of debris.

ACTION: John McEnallay

Community Noticeboard security - carried over to next meeting

Neil to source a chain for securing the noticeboard.

Farewell Sign

Esther presented several draft designs she had prepared for the Farewell Sign and general consensus agreed on a sunset image of the estuary with appropriate wording and mention of the website. Esther will send design drafts to a designer to complete.

ACTION: Esther Kirk

Bikes on the Beach

John advised that he had updated the website with 'rules of the road' for quad bikes on the beach. It was suggested that contact me made with Beach Rentals to ask that information on the bike rules be made available to landlords and holiday renters.

ACTION: Judie McEnallay



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• Boat Ramp Jetty Design - carried over to next meeting. Richard to contact Sue Hammond regarding funding for the boat ramp.

ACTION: Richard Glover/Leanne Armstrong

Confirmation of Coast Care Fund

A letter was delivered to Miriam Tarris, CEO, Western Bay of Plenty District Council on 24 September requesting clarification of the purpose of the Coast Care fund. An emailed reply was received from Ms Tarris on Friday 4 October to the effect that the funds can only be used for the replenishment of the seaward coast. She also advised that if we wished to change the purpose of the rate and the accumulated reserve, we would have to ask Council to undertake a formal consultation with the community.

The Committee agreed that this should be pursued but that we should also approach both the Western Bay District Council and the Regional Council to ask where funding will come from for the remedial work necessary to repair estuary erosion.

Esther suggested we prepare a Google Form that can be used to poll community views on both the Coast Care Fund and the Development Fund rates with a view to a change in purpose for both rates.

ACTION: Esther Kirk/Judie McEnallay

Public Forum at Council for Skateboard Park

The Committee agreed that it would be better to leave this until the New Year when the newly elected council has had time to settle in and then make submissions around the Draft Plan.

Letter to Denise Donald

Richard advised this had not yet been completed as both himself and Judie and been away and Denise Donald has also been overseas. Richard and Judie to get together in the next week to prepare a letter.

ACTION: Richard Glover/Judie McEnallay

4. General Business

Midway Park Funding Grant

Esther advised that the deposit for the half-pipe skate ramp has been paid. The funding received from Council is also for the purchase of picnic tables and seating. She has had discussions with various locals in the Community regarding fund raising options with several suggestions being offered including sausage sizzles and a Night Owl cinema with associated food stalls and markets. Esther noted that our time and labour can also be included as 'matching' funds.



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Cycleway/Walkway Update

Nothing further to report as any work proceeding was dependant upon being able to access funding from the Coast Care fund. The Committee will pursue avenues of funding with both District and Regional Councils.

ACTION: Esther Kirk/Judie McEnallay/Leanne Armstrong

AGM Preparation

The Committee discussed the upcoming AGM to be held on Saturday January 4, 2020. Judie suggested that information regarding the major items up for discussion could be distributed to members prior to the meeting so they can be informed and understand what the Committee hopes to achieve. Esther suggested that members speak about the various projects we have worked on this year and the progress made to date. The Committee hope to avoid unnecessary debate and time wasting around issues that the community should address via service requests to Council. It was noted that the Mayor, CEO and Councillors attend our AGM to provide information and assistance and our AGM should not be a forum for 'Council bashing'. Strong direction from the Chair and Co-Chair to keep the meeting on track.

ACTION: Richard Glover/Esther Kirk/Judie McEnallay

5. Other Business

Push-up Monitoring

Brodie asked whether any monitoring of the recent Push-up had been undertaken to evaluate the success or otherwise of the process. Richard advised that Jim Dahm had been to check the work and was extremely pleased with how the area has rejuvenated. Plantings are going well and the sand has come back and is at a very good gradient.

> Charities' Application

Trudi advised that she had received an email from Charities Services (previously Charities Commission) requesting further clarification on the Association's advocacy around the Eco Village. Trudi has replied to their concerns and assured Charities Services that our actions are community based and impartial.



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Correspondence Inward:

Email:

Michelle North - Minutes of Civil Defence Meeting Tarnix Security - statement Leevi Gotty-Rangitu, WBOP District Council, bylaws feedback Paula Knight & Craig Gibson - membership Amanda Sloan, video release Denise Donald - CPNZ Patrol Report & invoice for payment Bruce Banks NS - re coordinator Pukehina Surf Club - newsletter SocialLink Tauranga - newsletter Janet Layard-Liesching - membership Sue Hammond WBOPDC - notification of Ororoa Reserve Playground replacement equipment WBOPDC - Annual Report notification Ratepayers & Residents - notification of local elections TECT Talk - newsletter Tarnix Security - invoice Pukehina Surf Rescue - newsletter

Correspondence Outward

Email:

Bruce Banks, NS - update Geoff Canham - copy of letter to Miriam Tarris



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ACTION POINTS

Newsletter - Brodie

Email Committee with draft Newsletter. To include Notification to residents to use Service Requests for reporting issues to Council. CPNZ request for volunteers and/or donations/sponsorship. Notification re Quad Bikes on the Beach and rules for use. AGM date.

Push-up Documentation - Judie

Type up Paora's push-up document and file

Bikes on the Beach - Judie

Contact Beach Rentals and ask for information to be distributed to landlords/renters re bikes on beach rules.

Tennis Courts - John

Clean up the tennis courts with leaf blower

Community Noticeboard - Neil

Community Noticeboard - source chain for security

Farewell Sign - Esther

Coordinate a final design for the sign with designer.

Boat Ramp Jetty - Richard

Contact Sue Hammond to find out who will be funding the jetty.

Confirmation of Coast Care Rated Fund - Judie, Esther

Prepare a google form for the community to respond with their views on change of purpose for this rate.

- Letter to Denise Donald Richard, Judie
- Cycleway/Walkway Esther Kirk/Judie McEnallay/Leanne Armstrong

Meet and discuss 'where to from here'

♦ AGM Preparation - Richard Glover/Esther Kirk/Judie McEnallay

Meet and discuss strategy/processes.

There being no further business, the meeting closed at 8.15pm

The next meeting will be held in the Community Hall on Monday 11 November at 7pm