



Pukehina Ratepayers' & Residents' Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

Minutes of the PRRA Committee Meeting Monday 10 June, 2019
7.00 p.m at the Pukehina Community Hall.

Present: (Committee of 10 quorum being 4)

Richard Glover (Chair), Trudi Ballantyne, Leanne Armstrong, Neil Carter, Brodie Cummins, Paora Maxwell, WBOP District Councillor John Scrimgeour,

Apologies: Esther Kirk, Kevin Marsh, Judie McEnallay, John McEnallay

Update from Marcus Cross and others from Gardiner Place, Costello Cres and Pukehina Parade regarding the WBOP District Council hearing of submissions for Eco Village development. In brief they outlined there are anomalies regarding the erection of a bund, water dispersement, wetlands etc on the stretch from the camping ground down to Gardiner Place. As they have a voice at the hearing and we as a committee do not, due to the previous committee submitting a submission which was read as "Support" for the project but did not tick the box to have a "Say". This group would like support from the Association members in presence only at the hearing to show that we support their concerns. Closing date for hearing submissions is 21 June. Unfortunately during their presentation they were not given an uninterrupted platform to make a clear presentation. We needed to listen first and then ask appropriate questions through the Chair.

Julie Cross is sending out their proposal for the hearing to the committee members to view and a public meeting is being organised for Sunday 16th at 2pm so they can explain their concerns and to get support in the way of a petition signed by others to take to the hearing.

1. Approval of May Minutes

The minutes of the May 2019 meeting had been distributed and read prior to meeting. It was moved that those minutes are a true and accurate record.

Moved Neil Carter **Seconded** Trudi Ballantyne **Carried**

2. Treasurer's Report: May

Prepared by Trudi Ballantyne and distributed and read prior to the meeting.

It was moved that the Treasurer's Report is a true and accurate record.

Moved Trudi Ballantyne **Seconded** Richard Glover **Carried**

Trudi listed the accounts outstanding for payment:

Tarnix Security \$129.00



It was moved that this account be approved for payment.

Moved Trudi Ballantyne **Seconded** Richard Glover **Carried**

3. Action Point Updates from May Minutes

- *Neighbourhood Support*

Leanne reported that Bruce has been interviewing a suitable applicant for the role of Area Coordinator but unfortunately on Sunday this candidate withdrew due to work commitments. He is still pursuing other avenues and will keep us updated.

ACTION: Leanne Armstrong/Judie McEnallay

- *PRRA newsletter*

It was noted that at a recent sub-committee meeting Brodie had advised that she will finalise the Newsletter for a future letterbox drop, Facebook post and inclusion on the website. This was presented as a proof at the meeting. A few alterations still to be made before it is distributed

ACTION: Brodie Cummins

- *Tarnix Pukehina Camera lighting issues*

Judie reported that she followed up Councillor Kevin Marsh's suggestion of contacting Prowler Security but they declined to make any recommendations and suggested contacting Nutech Security who would be more suitable to assisting with our requirements. Judie met with David Minter from Nutech on Monday 20th May with a view to upgrading the camera at the Community Hall. There are currently two cameras on the exterior of the Hall but only one is still working. They are old analog technology and would need to be upgraded to digital. Judie is currently waiting to get a quote for this upgrade.

The options are:

- a) Rely on the current camera footage and if necessary, obtain access to footage from The Store. Clean the existing camera in Community Hall to improve image quality. John McEnallay offered to do this on a regular basis. Also a suggestion to place a fake camera on a pole in Costello Crescent as a further deterrent.

Cost \$0.0

- b) Proceed with the quotation from Tarnix and install a second camera

Cost \$4,800

- c) Nutech Security – still waiting for quote on new camera for Community Hall but believed to be substantially less than Tarnix quote.



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Paora suggested looking at another location now as its been taken down due to houses being moved in. Paora will get a price to get the power and camera moved based on the first recommendations by Tarnix, Tupea is the contact.

ACTION: Paora Maxwell

- *Council Matching Fund Submissions:* Esther has completed and submitted
- *PRRA Application for Charity Status:* Trudi has to receive details from Neil and Brodie before she can complete the application. This will be submitted by 1 July 2019.

ACTION: Brodie/Neil/Trudi

- *Pukehina Beach Erosion Monitoring:* Richard had contacted Jim Dahm and asked for a prioritising of the invoice but as Jim has been in hospital he is still waiting to receive this.

ACTION: Richard Glover

- *PushUp Documentation:* Richard and Paora had not completed as they misunderstood what the Committee were asking for. Committee members explained they would like the entire process detailed from a resident's perspective (as both Richard and Paora had recently completed a pushup) on how to get assistance if they feel their property is in danger of erosion.

ACTION: Richard Glover/Paora Maxwell

- *Facebook post for other concerned residents:* To ensure this is added to our Newsletter and we as a committee act professionally allowing them a platform to speak without interruption and any questions to follow directed through the Chair.

ACTION: Brodie Cummins

- *Cycleway/Walkway:* Leanne attended a meeting at The Daily on the invitation from BOP & Te Puke District Cycleway/Walkway Strategy Group where a group of keen cyclists are implementing cycleways/walkways in the area based on needs for the community as a whole. They look at funding, working bees etc and are keen to see the progress of the Pukehina Cycleway/Walkway which will linkup with the Cutwater Road/Maketu pathway. Information regarding the past documentation was passed on to Leanne from Alan Lovell who has sold his property and is moving away. It appears critical information has been held by individuals over past committees and this needs to be changed. All the information has been passed onto our Secretary and is to be held on Google Drive so access is always there for future committees and a proper process in handover is essential. A request to meet up with Geoff Canham (consultant), and others regarding this project is being sent from Esther and Leanne so we can discuss a way forward and see where the funding is at. At the same time the areas of erosion should be addressed along with the maintenance of the boat ramp. Leanne will continue to meet with the group and piggy back regarding processes for funding etc.
- *Funding Calendar:* Still a work in progress, Judie will look at this once back in NZ.



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ACTION: Judie McEnallay

- *Tennis Courts:* Brodie found the nets had been taken down and approached Alan Sutherland who had done this. He has also had new keys cut and took the deposit box from the store and is holding on to this. Brodie will approach Alan again and ask for the box and Neil will help with putting the net back up.

ACTION: Brodie Cummins

- *Tennis Courts:* Facebook post was done by Brodie.
- *Civil Defence Response Team list:* Judie emailed Michelle North with the updates who will amend and resend.
- *Bikes on the Beach:* Judie saw Pat Cameron who handed over the numbers and lists of registered owners. A suggestion to ask for a volunteer from the Fishing Club to take over looking after this. We will finalise next meeting what we are to do.

ACTION: Judie McEnallay - agenda item

- *Eco Village Council Hearing PRRA Submission:* Esther followed this up and it appears that the previous committee did put in a submission in support of the concept. No speaking rights were requested.
- *Xero automated message for PRRA receipts:* Trudi has added links.

4. General Business

▪ Report from CPNZ Coordinator – Denise Donald –

This was not received but Leanne advised there hasn't been anything to report other than some stolen vehicles on the lookout for and cars speeding along the Parade are being noted and a visit from Te Awa Anderson our local Policeman is carried out.

A spotlight has been offered by a friend of Richard's to use while patrolling on CPNZ and the offer was accepted. Richard to follow up.

ACTION: Richard Glover

▪ Notice board

Esther advised that this has been ordered and we are waiting on delivery.



- ***Dumping of rubbish***

Rubbish bags have been dumped under the “arrow sign” on the bend past the gravel off the road on the corner of SH 2 and Pukehina Beach Road. Leanne will put in a Service request for removal as well as a clean up along Pukehina Beach Road berm.

ACTION: **Leanne Armstrong**

- ***WBOP District Council Rubbish Program Submission***

This is being finalised through Council of which John Scrimgeour is Chair. There is a proposal to trial recycling bins for the Eastern side of the Bay. A report will come out advising the final outcome and John will report back to the Committee.

- ***Farewell sign message***

All members to come up with suggestions before the next meeting please.

ACTION: **Committee**

- ***Richard's quarterly meeting with CEO Miriam Taris***

Richard invited Esther and/or Leanne to attend this meeting to discuss previous issues regarding the Funding for the Cycleway/Walkway. This was requested by the previous Committee to be rolled over due to time constraints but no response was forthcoming from Council. They will be asking Ms Taris what other funding is available to the PRRA for Erosion, Cycleway/Walkway and Boat Ramp repairs.

- ***Beach Pushup***

Paora to follow up Gary Allis re Invoices for pushup as the Committee had requested that we were to view and approve all invoices for payment.

ACTION: **Paora Maxwell**

- ***Freshwater Futures Workshop - Pongakawa Catchment***

Esther attended the Freshwater Futures Workshop where the bad state of the estuary was discussed. It will require big changes to be made to rectify. Esther will submit links and fact sheet to Judie for record and will continue to attend these meetings on our behalf.

ACTION: **Esther Kirk**

- ***Estuary Erosion***

Esther and Leanne are continuing to work with Thomas Grant of BOPRC on erosion issues along estuary.



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- **PRRA Website**

Esther & John met re website and are looking at a new layout and design and will update the committee on if that work can be done with the current provider in Te Puke.

ACTION: Esther/John

- **Correspondence Inward:**

Email:

Tarnix Security Statement
Update from Collaborate around Transport – Te Puke
SocialLink Tauranga newsletter
Tect Talk
Wendy & Rod Davenhill Hall update
SocialLink Tauranga newsletter
Denise Donald CPNZ update
BRG Statement
Paora Maxwell to Gary Allis re pushup invoices
SocialLink Tauranga Newsletter
Stuart Harvey WBoPDC
Tarnix – quote for 2nd security camera
Nutech – appointment to check security camera issues Pukehina Beach

- Correspondence Inward (cont):**

SocialLink, Tauranga Newsletter
Tarnix May invoice
SocialLink, Tauranga Newsletter
SocialLink, Tauranga Newsletter
BOP Regional Council Reef Newsletter
Greg & Wendy Duncan new membership

- Correspondence Outward**

Email:

Bruce Banks, update on NS Pukehina coordinator
Wendy & Rod Davenhill request for hall update
Denise Donald, request for May CPNZ report
Tarnix – re camera quotation
Stuart Harvey BOP District Council, enquiry re ADSL connection to camera
Denise Donald request for info on PBRA submission to Council on Eco Village
Te Awa Anderson re security camera community hall

Communication Workshop conducted by Esther Kirk to be continued at the next meeting.



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ACTION POINTS

WHO	WHAT	Action
Leanne/Judie	Neighbourhood Support	Continue to liaise with Bruce Banks re appointment of Coordinator
Brodie	PRRA Newsletter	Brodie to finalise and arrange distribution
Paora	Security Camera	Contact Tarnix regarding quote for relocating ANPR camera and reconnection to power
Neil/Brodie	PRRA application for Charity status	Send personal details to Trudi
Trudi	PRRA application for Charity status	Finalise and submit application by July 1
Richard	Quote for erosion monitoring	Contact Jim Dahm for a quote once he is out of hospital
Richard/Paora	Pushup documentation	Document all processes undertaken for the dune pushup process as a template for future residents
Brodie	Facebook post for other concerned residents	Prepare FB post asking other residents to contact PRRA if they have erosion concerns.
Judie	Funding Calendar	Create document with various import dates for future reference
Brodie	Tennis Courts	Retrieve box with funds from Alan Sutherland
Brodie/Neil	Tennis Courts	Put up the net
Judie	Bikes on the Beach	Add as Agenda item for next month's meeting
Richard Glover	Spotlight for CPNZ	Follow up on offer of spotlight
Leanne	Dumped rubbish and Pukehina Beach road cleanup	Service Request
Committee	Farewell sign message	Come up with ideas for wording of the message



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WHO	WHAT	Action
Paora	Pushup invoices	Follow up with Gary Allis for Committee to approve the invoices
Esther	Freshwater Futures Workshop	Submit links and fact sheet to Judie for the record
Esther/John	PRRA Website	Investigate new layout/design and whether Vision Lab in Te Puke can meet any new requirements

There being no further business, the meeting closed at 9.00pm