

**Minutes from *the Meeting of the PRRA*
*held on Monday 13 July 2020 at 7.00 p.m in the Community Hall***

Present: Richard Glover, Leanne Armstrong, Neil Carter, Kirsty Garrett, Councillors Kevin Marsh, John Scrimgeour

Absent without Apology: Richard Walters, Carole Forrester

Guests: Rod and Wendy Davenhill, Allan Sutherland, Pat Cameron, Vonny – Hall Committee
Boyd Harris, Andy McDowell – Pukehina Surf Rescue

Apologies: Trudi Ballantyne, Esther Kirk, Judie McEnallay, John McEnallay, Conrad Nagel, Les Roa

Richard welcomed the Hall Committee members and Boyd Harris and Andy McDowell from Pukehina Surf Rescue to our meeting.

Presentation by Andy McDowell and Boyd Harris on proposed new Surf Club building

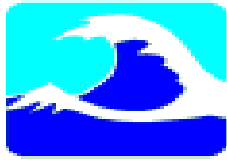
Andy noted that the last presentation made to the Committee was at the AGM in January and since then the architects have progressed design engineering and working drawings and are currently about two weeks away from having the working drawings completed for Council building consent. Andy noted that Resource Consent has already been approved. He noted that the building will be very significant for the Pukehina community who will be encouraged to avail themselves of its facilities. He noted that because the building will be built on Council land and surrounded by DOC land, it must be sympathetic to the environment and displayed the architect's design concept boards with proposed cladding materials chosen for longevity and minimum maintenance requirements, flooring and tile samples for the various areas.

The building has been designed to be multi-functional with most areas fully accessible to the public during patrol hours. The ground floor is approximately 80% dedicated to lifeguard activities enabling a rescue to be initiated within minutes. There is also a room dedicated to community which Rameka the Community Constable has shown an interest in using on a weekly basis. A commercial kitchen is included and the committee intend to seek input from a professional chef on the design. The second level has been designed to hold 80 - 90 people in one large room or smaller areas that can be partitioned off for smaller meetings and gatherings and these rooms are totally separate from the lifeguards during patrols.

Richard thanked Andy and Boyd for their excellent presentation.

Hall Committee

Rod Davenhill spoke on behalf of the Hall Committee and advised that his committee met on Saturday 11 July to discuss how best to proceed. Rod advised that the major problem they face is that the hall is still being run as a Community Trust with a considerable amount of funds in the trust but the current hall committee do not have any means to access those funds. He noted that the Hall Committee are very receptive to becoming part of the PRRA but have sought legal advice to see if they are legally able to become part of the PRRA while the trust is still in place. Rod also advised that Western Bay of Plenty District



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Council (WBOPDC) are waiting to receive a 'motivational letter' from the Hall Committee to convince Council of the importance of retaining the Hall. Rod advised the PRRA that he expected to be able to provide more clarity as to what direction Council intends to take at the PRRA Committee meeting next month.

Councillor Kevin Marsh advised that after the last PRRA Committee Meeting he made enquiries in Council regarding the status of the Community Hall and was told that the repairs to the building could cost well in excess of \$600,000. This is an estimate only as the true figure wouldn't be known until the cladding was removed from the building but it was likely the figure could be substantially more. Council voiced the opinion as to whether the Community could afford the cost of the repairs and whether they will actually want to proceed with remedial work. They also noted it will cost approximately \$80,000 to demolish and clear the site.

Councillor Marsh also spoke to Council regarding resolving the issue surrounding dissolution of the Community Hall Trust and the Infrastructure Services Group Manager, Gary Allis assured Kevin Marsh that it was possible to sort this by calling a Special General Meeting and invite the Community along, explain the situation and form a new Hall Committee. The current Hall Committee members voiced their concern that the funds in Trust would be dispersed to another charity which was the reason behind their contracting the services of a Trust Lawyer to settle the matter.

Rod Davenhill reiterated that the current Committee would submit the 'motivational letter' to Council within the next few weeks and by then should have legal advice from the Trust Lawyers on how to disband the current Trust. Rod, as the current Chairman of the Hall Committee, is concerned with being responsible for the \$17,500 in Trust funds and would like clarification on this matter before merging their Hall Committee with the PRRA.

Wendy Davenhill asked whether it was likely that Council raise the question as to whether the Community would need both the Community Hall and the proposed new Surf Club building. Both Councillors agreed that this would be an issue for the Community to decide although Council would have the final word if a decision was in favour of repairing the hall as to whether it was financially viable to do so. They also acknowledged that Council would be guided very strongly in their decision by what the community want.

Leanne suggested that the decision on the Hall's future should be put to a community meeting to give people the facts of the costs involved in repair and gauge community feeling. She also pointed out that the Hall Committee may need to contact WBOPDC Chief Executive, Miriam Tarris, to understand the process involved in obtaining a commitment from the ratepayers whatever the outcome.

Richard Glover brought the discussion to a close with assurance from Rod Davenhill that he will update the PRRA when he has further information.

1. Approval of June Minutes

The minutes of the June 2020 meeting had been distributed and read prior to meeting. It was moved that those minutes are a true and accurate record.

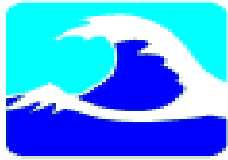
Moved

Richard Glover

Seconded

Leanne Armstrong

Carried



2. Treasurer's Report

Trudi had advised that there were no invoices for this report so the report will be held over for next month when Trudi will be in attendance.

3. Action Point Updates from June Minutes

- *Pre-schools/playcentres information for Info Pack – Conrad*

Conrad had emailed through these details and they will be included in the Welcome Pack.

- *Trudi – 200 copies of newsletter for distribution*

This was done and Esther has distributed.

- *Neighbourhood Support update – Richard Glover*

Richard advised that he has been in touch with Kate Blakeborough and in all likelihood Kate will not be continuing in the role as Pukehina Beach Coordinator. Richard also noted that Neighbourhood Support would be holding their AGM at the Mount on August 25 and he would attend.

4. GENERAL BUSINESS

- *Update from CPNZ*

Leanne advised that very little has happened recently but patrols will be starting again now. She also advised that she has not had information from Rameka, the Community Constable. Tak will be going to a meeting of the Te Puke Community Patrol on Wednesday 15th. Leanne noted that there are only 4 patrol members at Pukehina at present and will have to have a recruitment drive. Boyd Harris offered to help out with spreading the word for new recruits.

- *Disputes Policy*

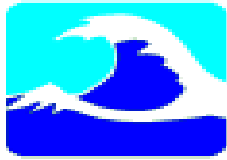
Leanne suggested a sub-committee meet up to discuss and agree a policy which can then be tabled at our next meeting for approval and subsequent inclusion in the Constitution.

It was noted that several members have not attended our Committee Meetings nor have they tendered apologies. The Committee decided to contact members to see if they wish to continue on the committee.

ACTION: **Judie/Leanne/Les**

- *Encouraging the community spirit such as 'crop swap'*

Leanne noted that this would more likely occur once the Community Garden project was up and running. Boyd Harris asked what we needed to get that to happen and advised that he is a Tutor at Toi Ohomai



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working with farming students on infrastructure projects and may be able to offer assistance. Leanne would get Boyd in touch with Esther whose Midway Park project encompasses a community garden concept.

Project Updates from Esther Kirk

Estuary update

- Erosion and walkway update from Leanne and I: we finally have contact with DOC! We had an onsite meeting with Emma Woods outlining the issues with erosion damage from the surf club to 604. The hui was positive and DOC have followed up with BOPRC and WBOPDC to hold a multi agency hui to look at actions going forward. We have remedial works costed out from Geoff Canham and await positive funding news to get this moving. A question has been put to WBOPDC about a line in their annual plan 'District wide – 342001 District Reserves Erosion Protection Work'. (NB: Oruroa Reserve is being affected by erosion so await more info about this. Leanne to add about signs.
- Waihi Catchment Steering group update - the steering group are working to progress a vision and associated action plans for the six identified sub catchments of the overall Waihi Catchment to address the excess nutrient load entering the estuary from the catchment. Community consultation will be occurring in August. The Steering group comprises a wide variety of community groups with representatives from all land uses.

Coast Care

A successful community planting day was held on Sunday near Maramarua Park - 700 plants will be planted in this area following the removal of invasive weeds in the dunes. Tania and Chris have dropped off bags and trays of plants to a large number of households this season. There are now only small pockets of properties that have not engaged in CoastCare over the past few years. An approach to engage with these homeowners will be looked at for the 2021 season. The removal of iceplant and other introduced weeds is the first step and CoastCare provide bags for these weeds as well as a pick up service.

5. OTHER BUSINESS

- Community Sign

Leanne advised that Esther is waiting for Neil to provide measurements of the existing 'Welcome' sign so she can pass them onto the designer. Richard noted that it had been decided to paint the posts white.

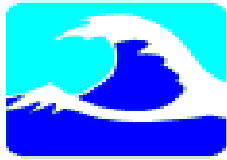
ACTION: Neil to measure sign

- Boat Ramp Update

Leanne advised that Scott Parker phoned her to say that RPC had done a survey last week and will be widening the ramp to 4 metres so there is no dropoff and it will be completed before summer.

- Westlink Update

Leanne has had conversations with Westlink regarding the occasional flooding opposite Gardiner Place and Westlink advised that they had cleared it. However, on further inspection there is a catchment for the stormwater which is full again after recent driveway construction works on the opposite side of the road. Westlink advised they would fix the problem but would need a digger to raise the grate and clear the silt.



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- Rubbish Signs

Leanne advised there are 2 new rubbish signs, one on the Council gravel pit at the highway exit and the other on 'Willow Corner' which has had rubbish dumping problems over the years.

Leanne asked whether something could be done to improve the layby area just off the highway as it is a very ugly and unwelcoming entry to the beach. Councillor Marsh suggested writing a letter to Transit NZ and provide photos of the dumping ground and ask them if they can do something about it.

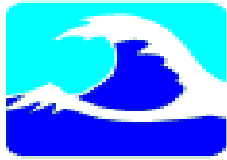
ACTION: **Judie**

- WBOPDC Long Term Plan

Held over to next committee meeting to discuss if we need to attend the next Ward forum on the 17th September.

There being no further business, the meeting closed at 8.30pm

The next meeting of the PRRA Committee would be on Monday August 10, 2020 at 7pm.



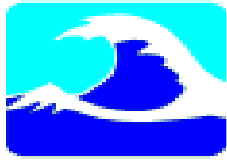
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ACTION POINTS

- **Leanne, Judie and Les to get together as a sub-committee and work on Disputes Policy**
- **Neil to measure up the Welcome sign and let Esther know**
- **Judie to prepare draft letter to Transit NZ re gravel pit tidy-up**



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Correspondence Inward:

Email:

June 2020

Vision Lab invoice
TECT newsletter
Social Link newsletter
Pat Cameron – re bikes on beach
Tarnix invoice
Evocom – statement (bike numbers)
Darrell Boyd – new PRRA membership
Evocom – Invoice (bike numbers)
Social Link newsletter
Tarnix invoice
Charities Services Newsletter
Social Link newsletter
WBOPDC – Adoption of Annual Plan
Pukehina Surf Rescue Newsletter
WBOPDC – newsletter
Vision Lab – missed payment
Tarnix Security invoice
TECT – newsletter

Correspondence Outward

Email:

May 2020

Pat Cameron – bike numbers
Kate Blakeborough – invite to PRRA Meeting
Rod & Wendy Davenhill – invite to PRRA Meeting
Welcome message to new PRRA member (D. Boyd)
Vision Lab – approval to renew domain name
Kate Blakeborough – invite to PRRA Committee Meeting