

Pukehina Ratepayers' & Residents' Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

- *Neil – order Bikes on the Beach signs*

Neil reported that these had been done and he will be installing at either end of the beach. Kevin suggested fixing them to waratahs as they would provide a stronger base.

- *John – create web page for CPNZ membership*

John confirmed this is completed and is waiting for Tac to provide the photos.

- *Esther/Kirsty/Leanne/Richard/Neil – meet to discuss topics for the Ward Forum Meeting on October 1st.*

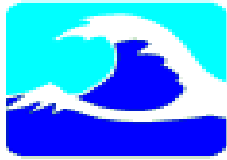
Richard advised that a group from our Committee went along to the Ward Forum Meeting at Paengaroa Hall on October 1 with both Kirsty and Esther speaking on behalf of our community. Kevin and Richard agreed that both presentations were very well received. Kirsty noted she had spoken about the hall remediation and Esther had spoken about a number of other issues including the idea of Midway Park as the community hub, the boat ramp and several other issues.

4. GENERAL BUSINESS

- *Community Hall – update on Meeting held with Council Thursday 8 October and proposed Project Plan*

Kirsty stated that last Thursday morning several of our Committee met with staff members and Councillors from WBOP District Council to work on a plan of action for the hall's remediation now that the PRRA have taken over the administration of the community hall from the Pukehina Hall Committee. We had previously requested Council to answer some of our questions and the meeting was in part to answer these questions and formulate a collaborate effort in determining the hall's future. Kirsty added that a smaller working group had met prior to this meeting to decide on a plan of action and decide on contractors to arrange quotes for the necessary work. Kirsty also advised that since the Thursday meeting, Council has brought forward the date when we have to advise what amount, if any, the community will ask Council to fund for the hall's remediation. Council are working on including the funds in the Long Term Plan (LTP) process and their preferred option would be for indicative costings to be given to Council prior to 11 November. If we delay the decision until after our AGM in January, Council believe there is insufficient time for the decision to be presented to the Community in the LTP. This in turn could delay the funding until the next Annual Plan year which commences in July 2022.

Kevin mentioned that he had met with Miriam (CEO, WBOP District Council) and Gary Allis a few days' ago and they stated that if we propose an estimated amount of \$600,000, or whatever figure we come up with, that will be sufficient for the 11 November deadline. The figure can always be reduced if we don't require this amount but it would be very difficult to increase. Kevin explained that originally it had been agreed we could hold off with our estimate until after the AGM but after Council went back to their Finance Department, they were told that it would be too late. John Scrimgeour agreed that the best way forward would be to submit our submission to Council by 11 November and do any fine-tuning required subsequent to that. Kirsty asked whether if we put our application in for the full amount of say, \$600,000, how long do we have to adjust the final figure? John Scrimgeour thought about March 2021 should be okay although Council staff may have a differing opinion.



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- *Push UP Progress*

Richard stated that Jim Dahm has been back to the beach and done his initial profiles and prepared a memo for the affected residents along with a consent form required to be signed by each resident before works can proceed. Richard noted he had received a copy of a memo from Nalani, stating that while she was coordinating residents for her area (155-207) and Dallas was looking after his area (71-91), she directed residents of the other affected areas 179-155, 283-329 and 379 to contact Richard. Richard noted that this was not acceptable and since then, a volunteer has stepped up for the area 155-179. Richard explained to Nalani that it was important that a resident from each affected area take responsibility for coordinating the pushup process and the role of the PRRA was to engage the contractors and offer guidance and support through the process.

Richard added that Reidfields (the contracts engaged for the process) indicated their preference would be to do all affected sections of the beach to minimize disruption to the beach but Jim reiterated that it needs to be done in two separate pushup events. Jim recommends doing the urgent areas in this first pushup and the less urgent areas would be done around autumn 2021. Richard reminded Jim of the need for some urgency in getting the process started with the November 1 deadline imposed in the Resource Consent due to bird nesting and juvenile shellfish nursery and migration. Richard noted that once all the residents have given their permission, the process can begin and that Jim was confident of meeting the November 1 deadline. Leanne raised the issue of asking residents to sign some form of a 'contract' committing to the planting and ongoing maintenance of the dunes that is an essential factor of the pushup process. Jim suggested it is best done as a voluntary commitment and as Dallas had previously pointed out, how would we be able to enforce such a contract? Jim suggested we emphasise the importance of planting and ongoing maintenance and that perhaps we can put together some guidelines for the owners as part of the reshape work planned for next autumn. Discussion continued around the existence of illegal hard structures on the dunes such as platforms and decks and Leanne noted that Council have issued 'orders to remove' to several of the residents and hopes that this will be followed up. John noted that he has added a page to the website with details from a PDF document sent through by WBOP District Council regarding the Pukehina Beach Marginal Strip that details care and protection of the dunes.

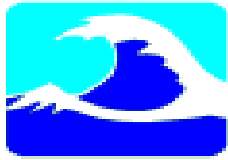
- *Update from CPNZ*

Leanne advised that it's 'business as usual'. She has just signed up another 7 people as volunteers for the patrols with regular patrols continuing and no incidents to report.

- *Update from Civil Defence*

Richard commended Carole for raising the issue at the Council meeting last Thursday, that the current location of the hall is vital for any civil emergency situations that may arise. To have a meeting point at the Surf Club end of the Parade in the event of an evacuation would not make any sense. Carole replied she had attended a meeting with Emergency Management Bay of Plenty (EMBOP) last week who advised that from now on, community resilience is the responsibility of both Tauranga and Western Bay of Plenty District Councils. Carole read out an email to the committee (copy attached to these Minutes) from Theo Ursum, Community Resilience Advisor EMBOP.

Carole explained that for the past 7 years she has been attending training sessions with EMBOP as a Civil Defence volunteer but this will now cease with WBOP District Council taking over community resilience and volunteer engagement. Carole further added that the Pukehina Civil Defence group is one of the few in the



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Bay already organized with a community-led emergency response team. Council now want this team to advise them on what help the team requires. Carole suggested this request from Council should form an important argument in PRRA's submission to Council to keep the Community Hall in its current location. She suggested we ask Council for some assistance in upgrading the hall as part of the local area civil defence response plan. Carole noted that she has not yet met with all members of the Pukehina Emergency Response Team but has spoken to several who are adamant that the use of the Surf Club building is not appropriate for our community in terms of a civil defence meeting point. She advised they do have an alternative location in the event of a tsunami at Pongakawa Hall, but for any other emergency events, the emergency meeting location needs to be at the hall end of the Parade to aid quick evacuation off the beach if necessary. Carole noted that it is now important to get information out to our community on who they contact at the beach in case of an emergency. Judie suggested adding further information to the website page and Carole noted that as we don't have a Neighbourhood Support group in place, we may need to look at dividing the beach into three sections and appointing a coordinator for each section. It was agreed the Committee could put this on the agenda for next month's meeting. Carole also added the Pukehina Community Response Team wants to recruit some younger members so they will be able to take over from some of the older members in due course. Leanne suggested contacting the Surf Club to arrange a presentation at one of their regular meetings, and let them know about the Community Response Team. Carole mentioned that Boyd Harris (Chairman, Pukehina Surf Rescue) had also discussed the possibility of engaging with Te Puke High School students.

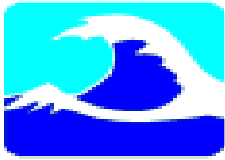
ACTION: Judie

- *Update from the Maketu-Te Puke Ward Forum Meeting – 1 October*

Esther advised that Kirsty, Richard, Neil and herself attended the Ward Forum Meeting (**Minutes and PRRA Presentation attached**). Esther raised the idea of Midway Park as the community hub and asked Council to reconsider their funding allocation that has been put forward in the LTP. Esther pointed out to Council that Midway Park has had \$83,000 allocated as development money in the last two LTP revisions for 2020-21. This has now been changed in the upcoming LTP and pushed out to 2028 with only \$16,000 allocated. Esther also raised the issue of the relocating the gravel pit area for the reasons outlined in a recent letter to Transit NZ. Esther asked Council to consider, from their perspective, the responsibilities around Three Waters and stormwater drains are probably the most relevant here and the effects on our Estuary. Other issues raised included the community gardens concept at Midway Park, acknowledging the work Council's team have done on the boat ramp design and also recognising the funds received from the Community Matching Fund last year for the skate ramp.

- *Replacement Sign for AGM*

Judie suggested that the sign that gets attached to the Pukehina Welcome sign to advertise the upcoming AGM will need to be replaced or alternative advertising undertaken to let the community know the meeting in January will be held at the Pongakawa Hall. Trudi suggested putting it up on our notice board and Kevin suggested we get information out to as many ratepayers about the important issues that will be discussed at the AGM this year and let them know then that the venue has been changed. Judie suggested hiring a bus to transport people to and from the hall for the meeting and Kirsty put forward the idea of allowing proxy voting. Trudi advised that only PRRA members can vote at the AGM regarding PRRA issues but voting on the hall is a bigger issue and everyone can vote for their preferred option. The Committee agreed we needed to emphasise the importance of the community attending the meeting and voting on this issue. The Committee agreed to create a survey for the wider community who won't necessarily be able to attend the



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AGM but will still want to have their say. It was noted that this will need to be completed by November in order to collate the responses and prepare the AGM presentation.

- *Meeting with Miriam Tarris, CEO WBOP District Council*

Richard advised there hasn't been a meeting with Miriam so far this year, mainly due to Covid. Richard suggested a group should arrange to meet with Miriam as soon as practicable and Judie agreed to contact Charlene Page (EA to Miriam) to organise a suitable date.

ACTION: Judie

5. OTHER BUSINESS

- *Pukehina Surf'n'Sand Autorama*

Kirsty requested John add mention of the Autorama event happening again at Pukehina on 13 March 2021 on our website. John asked if Kirsty could supply photos to make the page more vital and interesting to viewers.

ACTION: Kirsty/John

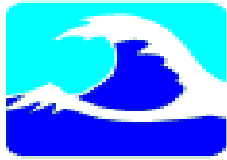
- *Boat Ramp*

Esther advised that Scott Parker and his team have put together a design and it has been put out to tender and scheduled for completion by 18 December. Carole asked whether rangers would be policing the estuary over the summer? Esther advised this would be organized through the Harbour Master/BOP Regional Council.

- *Welcome Pack*

Esther advised that she and Judie have completed the final draft and **would circulate with these minutes** for feedback and checking. Once the Pack is completed, we will get folders similar to the real estate type folders and distribute to new residents. Leanne asked whether we could include the flyer from Council about protecting the sand dunes. Esther agreed and asked everyone to make any suggestions for other information that could be included for residents. Carole noted that previously a Civil Defence brochure had been included in new resident welcome packs but she was currently out of stock and would ask Council if they would print some more.

ACTION: Carole



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- *Estuary Update*

Esther has requested a report from Jim Dahm after his inspection of the estuary erosion problem.

Esther also mentioned that a Compliance Audit under RC40138.0.01-CC has been received from the BOP Regional Council. Esther noted that she has contacted Belinda who carried out the inspection on 18 September. Esther explained that the PRRA hold a Resource Consent with the BOP Regional Council to maintain a replacement seawall on the western side of the Pukehina Spit, Little Waihi Estuary. Judie advised that she had searched through all the existing PRRA paperwork and computer files but could find no record of this resource consent. Belinda has since sent through a copy of the consent. The audit states *'that the seawall structure is significantly failing and disintegrating along the coastal management area of the Waihi Estuary. Significant repairs and maintenance is required as soon as possible.'* In terms of the work and action required, *the Grantee (PRRA) shall at all times maintain the structure in good repair to the satisfaction of the General Manager of the Regional Council.* The comment is *'Observed seawall significantly failing in areas. It appears that the consent holder has not been maintaining and repairing seawall structure. In some areas it has completely fallen away causing ongoing erosion.'*

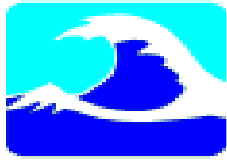
Esther noted that she would be following up the issues raised with Belinda. Leanne mentioned that a sum of \$220,000 for the Coastal Erosion Responses Policy is included in the current LTP for the next 10 years. This was another issue Esther had raised at the Ward Forum meeting and she had also emailed a Council staff member regarding this policy, in light of the fact that Ororoa Reserve is a Council Reserve, but hasn't received any response as yet.

ACTION: Esther

- *Survey Community regarding repurposing of the Pukehina Development Fund*

Leanne suggested taking copies of existing Council documents (Presentations to the PRRA AGM for January 2019 and January 2020) where Miriam has noted one of the options for using this fund is to *'formally change the purpose of the fund (so it can be spent on other things)*. The Councillors both noted that this fund had been set up for the purpose of a sewage system and John Scrimgeour raised the concern that if the fund was repurposed and Pukehina was to receive a sewage system in the future, there would be no funds to cover it. Esther noted that repurposing this rate was raised before the AGM last year and advised that there is a large piece of work does need to happen before it is presented at the AGM. You need to look at the intention of the rate, which is for waste water reticulation. This will then require confirmation from District Council, perhaps by Kelvin Hill who was the author of the report on the Little Waihi-Pukehina Wastewater Scheme. Esther has found, looking at past documents, that Pukehina was included in the scheme in the initial stages but it then ended up focusing on Maketu with no recommendation for Pukehina going forward. Esther noted that we should be asking Miriam if we can engage the help of Kelvin Hill to ask what was the outcome for Pukehina. John Scrimgeour noted that Regional Council told the Ornerly Point community they had to put in a sewage scheme. Leanne noted this is why we need to get an answer from Regional Council whether Pukehina will ever be required to put in a sewage scheme.

Esther noted that we must find out what was the desired outcome for Pukehina back when the Little Waihi-Pukehina Wastewater Scheme was authored and what is the current thinking so we have some solid evidence to base any decision on about repurposing the rate. John Scrimgeour noted that the position has been that the Pukehina Ratepayers' Association has worked to encourage monitoring and emptying of septic tanks to hold at bay the need for a sewage scheme. He noted that it is Regional Council's testing that will ultimately determine the outcome. Esther noted that a lot of further investigation will need to be done



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before we could action the repurposing of the Development Fund rate. Both John McEnallay and John Scrimgeour agreed that the Committee shouldn't confuse the two issues of funding the hall reinstatement and repurposing the development fund rate. Despite his apprehensions about repurposing the rate, John suggested that if we want to argue the case for infrastructure now than sometime in the future, that could be our argument for the repurpose of the rate.

ACTION: **Judie (contact Regional Council) / Committee further investigation/discussion on repurpose of rate**

- *Disputes Policy*

Richard noted this item needs to be addressed before the AGM if we are to include changes in our Constitution. Leanne suggested contacting Les Roa, who was on the working group tasked with drafting a disputes policy, who has the business experience that could put a draft document together for our committee to review at the next meeting.

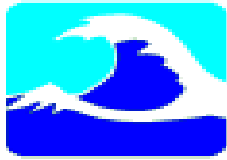
ACTION: **Leanne**

There being no further business, the meeting closed at 8.35 pm

The next meeting of the PRRA Committee would be held at the Fishing Club on Monday November 9, 2020 at 7pm.

ACTION POINTS

- **Judie** – agenda item for next meeting Civil Defence coordinators for sections of the beach
- **Judie** – make appointment with Miriam Tarris
- **Kirsty/John** – **Kirsty** to provide John with photos for Autorama 2021/ **John** to create a webpage for Autorama
- **Esther** – follow up issues with Belinda at Regional Council pertaining to RC40138
- **Judie** (contact Regional Council) / **Committee** further investigation/discussion on repurpose of rate
- **Carole** – request to WBOP District Council to provide more Civil Defence booklets for Welcome Pack
- **Leanne** – contact Les for a draft disputes policy



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