

**Minutes from the Meeting of the PRRA
held on 28th February 2022 at 7.00 pm The Fishing Club**

Present:

(Committee of 12, Quorum of 4)

Richard Glover (Chair), Deborah Paget (Secretary) Leanne Armstrong, Kim Buchan, Neil Carter, Moira McCallum, Kirsty Garrett, Stu Mallasch, Linda Mitchell,

(Councillors)

John Scrimgeour, Grant Dally

1. Apologies:

Joanne Coupe, Esther Kirk, Carole Forester, Kevin Marsh (Councillor)

2. Approval of January 2022 Minutes:

The minutes of the 14th February 2022 meeting, having been distributed and read prior to the meeting, were moved, seconded and carried to be a true and accurate record.

Moved: Richard Glover

Seconded: Kim Buchan

Carried

3. Treasurer's Report:

The Treasurer's report was distributed before the meeting. The following outbound payments were moved, seconded and carried to be paid:

Tarnix Security - Monthly Broadband Charge for Camera
Stem Accounting Xero sub
BOPRC 2 x invoices Monitoring Dune

Incoming:

Membership payments

Moved: Richard Glover

Seconded: Kirsty Garrett

Carried

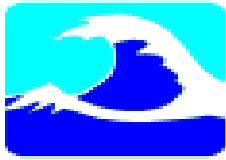
Statements/invoices sent out asking for those not paying subs to let the Treasurer know if they are no longer at Pukehina.

4. Action Point Updates from February Meeting:

i. Report Back on Bike Racks:

Kim Buchan has set up one of the bike racks at the toilet block opposite the Hippy Pippy. Discussion on where to put the other one has ended with it going down by the hall. If we get more bike racks we will approach Parks and Reserves to see if we can put them on their land. It has been noted that the bus is no longer stopping right outside the Hippy Pippy but further along.

ii. Report Back on Local Walk/Cycle-Way:



Sue Hammond has approached Neil Carter and asked for the stairs down the stop bank to be removed as permission was not sought for this. Leanne Armstrong is going to follow up with Sue Hammond. Work in progress

lii. **Welcome Packs**

Liasie with real estate agents on dropping these off to new owners. It is believed that members of the rate payers should be meeting and greeting new owners.

iv. **CPNZ update and Speed on the Parade:**

More volunteers are welcome and can contact Tak TeTamaki to see if they qualify to join. Tak can be contacted by email tetamaki@windowslive.com

Contact number for reports of any suspicious activity in our area is (0800 926 732)

v. **Hall Update:**

Remedial work is in progress. Locks are being changed. Kirsty has sourced scaffolding free of charge and a builder has been engaged to start on the front of the building. Kirsty is going to get a timeline. Stu – engineer has been approached about making the stairs and installing them.

vi. **CCTV-** Does this need following up on again.

vii. **Website Update:**

The Website for the Kuaotunu Ratepayers Association was viewed and the web builder was contacted to give prices and suggestions to upgrade Pukehina's website. <https://www.kuaotunu.nz>. We are still waiting to see what old data can be transferred onto the new site. We will have to update some stuff as not all will be compatible. We are in a bit of limbo at the moment, but once this happens we will then build onto the new site.

Moved: Kim Buchan

Seconded: Leanne Armstrong

Carried

viii **Sand Dune Update:**

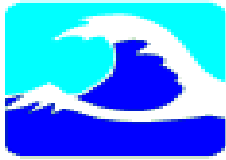
We are now in a waiting space as we wish to continue with the planned push-up in front of the reshaped areas but we need to wait until we have an adequate width of high tide beach.

In the meantime we look ahead to the planting season so if you need help with weeding and removal of weeds please contact Chris Ward from Coast

Care. You can place plant orders with Chris and he's happy to do site visits to check out beachfront areas. There has been amazing weeding and planting progress in the last few years so let's keep it up.

ix **Pothole Repairs**

Minor repairs have been done. Westlink is shortstaffed due covid. Please continue to use Antenno to report issues and repairs needed.



- x **Total fire ban signs**
Fire signs have been taken down

5. General Business:

Covid Protocols for PRRA:

After lengthy discussions regarding the current Red Light setting we as a committee acknowledged the environment is tough for everyone and we should be able to hold space and show respect for everyone.

For Community Space general record keeping and sign in is required. Face covering not mandatory with 1m distance and 25 or less with no vaccination pass required.

As this is forever evolving, if you feel unwell or have symptoms stay home and show respect to others.

Moved: Richard Glover

Seconded: Moira McCallum

Carried

Election of Offices:

Confirmation of Committee members and resignations for 2022 –

Chairman: Richard Glover

Secretary – Deborah Paget

Committee members new: Stu Mallasch

Resigned:- Conrad Nagel

Board versus Associations:-

A board is elected members which are strictly controlled and regulated by councils. They are paid for their role and this money is collected through the rates.

An association is elected voluntary members. No regulations by Council.

AGM Minutes and Meeting:

A big huge thanks to Esther for her organizing. Gift to be organized by Deborah.

Minutes to be sent out by Esther.

Signage board:

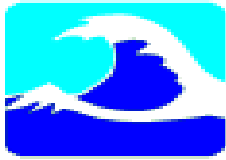
Thank you to Trudi Ballyante who has resigned from doing the board. A new person and place needs to be sourced. Richard to follow up.

Boat Ramp Clean Up:

It has been mentioned that we need some tie off Piles for boats waiting to be towed in. Contact Scott Parker from WBOPDC.

Sponsorship Officer:

Still looking for someone to do sponsorship meetings and paper work



Condition of Road:

Antenno App:

This app is provided by all councils and is a MUST HAVE on your phones. You can report any issues you see on the Parade or anywhere else for that matter which requires Council attention e.g. illegal dumping of rubbish on public areas, roaming dogs, clean up required, beach access requiring attention, vandalism etc. Don't just talk about it, do something positive.

Pukehina Development Fund.

Brochures/Flyers have gone out to ratepayers. The development fund cannot be repurposed. Please ensure everyone you talk to is aware of this meeting on the 2nd April 10am-12pm to have their say in what happens with the fund, the future of paying the fund. Council has presented 4 options and we need to vote. Linda will make sure this goes on Facebook.

If we do not have our say this morning could be absorbed up by Three Waters.

Ratepayers list:

Kirsty to request meeting with John Holyoake in regards to this list. As the ratepayers Association is representing the ratepayers it should be made available to us to contact them to ask if they wish to receive information from us. This is not a breach of the privacy act as the information is been used for the ratepayer.

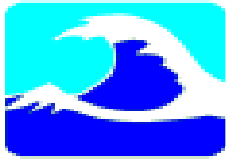
Whose who:

Website - Linda/Kim
Hall - Kirsty/Kim/Stu
Signs - Neil
Estuary -)
Boardwalk -) Leanne/Esther
Midaway Park -)
Pushups - Richard
Welcome packs – Moria/Kirsty/Richard
Secretary - Deborah
Treasurer - Joanne
Civil Defence - Carole

Meeting closed:

There being no further business, the meeting closed at 8.57pm.

The next meeting of the PRRA Committee will be on Monday 11th April 2022 at 7pm. The Fishing Club



ACTION POINTS:

❖ **Kim Buchan:**

- To organize the bike-rack install. Notify Secretary once installed so letters can be sent to schools to notify students so they can lock their bikes and scooters before catching the bus.
- Website updated, layout etc as discussed at the meeting

❖ **Kirsty Garrett:**

- To continue to liase work to be carried out with contractors and to have Structural Engineer to sign off

❖ **Estuary:**

- Leanne to follow up with Sue Hammond

❖ **Secretary:**

- Flowers for Esther and Trudi