

**Minutes from the Meeting of the PRRA
held on 14 June 2021 at 7.00 pm in the Pukehina Fishing Club**

Present:

(Committee of 13, Quorum of 4)

Richard Glover (Chair), Joanne Coupe (Treasurer), Brenda Brickland (Secretary), Leanne Armstrong, Carole Forrester, Moira McCallum, Kirsty Garrett, Kim Buchan

(Councillor)

John Scrimgeour

Apologies:

Conrad Nagle

Kevin Marsh

Neil Carter Les Roa

Absent:

Linda Mitchell

1. Approval of May 2021 Minutes:

The minutes of the 10 May 2021 meeting, having been distributed and read prior to meeting, were moved, seconded and carried to be a true and accurate record.

Moved: Kirsty Garrett

Seconded: Richard Glover

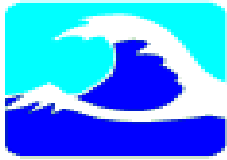
Carried

2. Treasurer's Report

The Treasurer's report was distributed before the meeting. There were the following outbound payments:

Name	Description	Invoice	Date	Amount
BOP Regional Council	Compliance/Supervision Monitoring Charges for 2017	A2013644	7/11/17	130.00
BOP Regional Council	Compliance/Supervision Monitoring Charges for 2019	A2028666	16/07/19	139.99
BOP Regional Council	Compliance/Supervision Monitoring Charges for 2020	A2036813	13/07/20	140.00
BOP Regional Council	Compliance & Monitoring Charges	A2041440	4/02/21	599.48
Eco Nomos Ltd	Annual Dune Push Up	21_5	31/03/21	13,574.37
				\$14,583.84
Western BOP Council	Reimbursement for above Invoices			\$14,583.84
BALANCE TO PAY				\$ 0.00

Esther Kirk	Postage Envelopes	receipt	7/05/21	47.00
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Solar Innovations NZ Ltd	Computer	3655	6/05/21	1,194.43
Stem Accounting	Xero Fees for February & March 2021	29468	31/05/21	103.50
Stem Accounting	Xero Fees for April & May 2021	30477	31/05/21	58.95
Stem Accounting	Filing of Annual Charties Commision Return	30541	31/05/21	179.91
Tarnix Security	Broadband for Camera	COM02231 9	1/05/21	129.00
VisionLab	Domain Renewal	28444	20/05/21	402.50
BALANCE TO PAY 20/06/2021				\$2,115.29

Joanne explained that the BOPRC invoices (above) along with the Econamas invoice, have all now been sent to WBOPDC, and we can now pay these accounts; we will then be reimbursed. Previously these were paid directly by WBOPDC, however they now want the PRRA to pay them directly. Still to pay are accounts for Sola Innovations, Esther and Econamas. The Patrol Car Registration invoice has also just been received.

Payment of all of these accounts was moved, seconded and carried:

Moved: Joanne Coupe **Seconded:** Richard Glover **Carried**

3. Action Point Updates From May Minutes

i. Bike Racks:

Kim Buchan has undertaken further research into the proposed bike racks, he presented a range of designs from this for consideration. The majority of pre-engineered options available on-line are made from mild steel and won't cope with a coastal environment. The low profile design was, however, recommended. Howard Robinson will assist Kim with the fabrication of these. The cost will therefore be limited to materials only. Solar Innovations may pay for the steel (still to be determined after costings). Esther will also check with Council to see if there is any money in the Parks and Reserves Contribution fund to assist with this

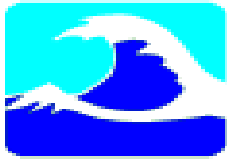
ACTIONS:

Kim Buchan

To progress the costing and fabrication of the bike-racks.

Esther Kirk:

To check with Council to see if there is any money in the Parks and Reserves Contribution fund to assist with the costs associated with this.



ii. Quad signs:

Two designs were presented for consideration. The Committee voted on preferred design. Kim Buchan to progress this further.

ACTION: Kim Buchan

To progress the 'quad signs' further now that a design has been selected.

iii. Curbside Collective:

Richard contacted WBOPDC on behalf of PRRA, the biggest concern about changing collection to a Friday from a Tuesday is that bins will now be sitting all week after bach owners leave after their weekends. Potential issues identified include, rodents, mess, impeding the postal service, etcetera. The Council's response was emailed out to the Committee; they essentially said it will not be moved, they may look at it again in 12 months, they state the contractor has chosen the date.

It was recommend that everyone take photos and use the Antenno App, to complain to Council.

iv. Speed Update:

Conrad sent in an update on the Pukehina speed project, he has now phoned three times regarding obtaining an update on the whereabouts of a speed indicator sign for the Parade. In the latest communication (Friday 11 June) he was advised that Council has no plans to erect the sign; Council was seeking clarification as they knew nothing about this. Conrad to chase this up further.

ACTION: Conrad Nagle

To follow up further on the speed indication sign.

The signage at 640 was discussed, this no longer looks like a speed sign. The removal of the previous signage was appreciated.

v. Facebook Page:

Esther is carrying on with this at present, she has not yet met with Linda regarding her potential assistance. If anyone can lend a hand, this would be welcome.

ACTION: Everyone

Volunteer/s sought to assist Esther with the Facebook Page.

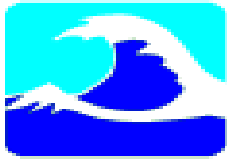
vi. Welcome Pack:

Moira and Esther are just finalising these packs, they should be available soon.

ACTION: Esther Kirk and Moira McCallum

To finalise the welcome packs.

vii. Boat Ramp:



Leanne Armstrong gave a boat-ramp update. The BOPRC had not signed off on the methodology behind Fulton Hogan's plans, so the work could not commence (as previously stated). Leanne has been in consultation with Fulton Hogan and they will meet her for a site visit before the end of June. They believe that the work will still go ahead (dependent upon weather/tides etcetera).

ACTION: Leanne Armstrong

Site visit with Fulton Hogan at boat-ramp by the end of June.

4. General Business:

i. Structures:

- o A platform at 121 was recently removed by the request/demand of DOC. DOC have indicated that they intend to pursue
- o discussed what properThe use of sand-ladders has historically been preferred

Beyond that, given recent local compliance issues, the PRRA message is

ACTION: Esther Kirk and Moira McCallum

Include previously published information in the welcome packs, along with an explanation of what it means to own property in the primary risk zone.

ii. Report from the Community Hall Sub-Committee:

Kirsty Garrett spoke about waiting for quotes back on the various repairs/upgrades etc. She is meeting with WBDC on 17 June to go over the lease and progress.....(Kirsty was going to write a short further update report)

ACTION: Kirsty Garrett

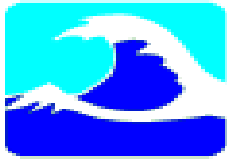
Meeting with WBDC 17 June.

iii Report from the Cost Care/Estuary Subcommittee:

Richard Glover gave an overall update from Jim Dham's most recent communications.

Previously: 22 of 29 properties were determined as likely to go ahead. Some properties were 'nice do do's' rather than vital to do or had owners that are not keen to be involved. It is now suggested that contractors be sought. Most cases require a scrape and reshape. A June start, was originally proposed but this moved to August/September given the risk of further erosion.

Recently: The upshot of the recent erosion is that we will now have to do further repairs in the push-up and it is now determined it is best to put off the reshape until as late as possible (Sept at least) and do all the push-ups/planting at same time. October will be the latest this can happen for planting. If this is not possible, we should do the reshape and planting first and the push-up later.



Discussion took place regarding the worst areas and those that have historically always been problematic. Esther Kirk requested a communication from Jim Dham that don't require a reshape or push-up first

Esther Kirk asked what the details are around the scope of the work with Jim Dham Some formality around what the charges are was sought along with contracting options (ie: are we locked into this arrangement). It was felt that if there are to be lots of little pieces of work, it might be good to determine the scope in advance as there is not an open cheque-book for these works.

Esther is open to supporting Jim Dham in the consultation with Tangata Whenua process, however this is a standard part of the consent process.

ACTION: Richard Glover

To ascertain the scope of work with Jim Dham.

iv. Report from the CPNZ:

It was reported that - there were no matters to report this month.

v. Report from Civil Defence:

Carole Forrester has given Civil Defence updates to Facebook and the Community Sign. There is a CD meeting at 7.30 on the 17th in the Fishing Club Rooms. She has given Ben Wilson (Community Resilience Advisor WBOPDC) suggestions as to what they need to go over in advance. Ben is therefore now aware of the key issues. Carole spoke about some of her frustrations regarding the turnover within the hierarchy and how this impacts down the chain. She also spoke about Civil Defence needing new members, which will be an ongoing focus. We also need an update on the brochure as changes still need to be made to suit the unique (Pukehina) community (ie: don't drive, walk in the event of tsunami warning).

vi. Matching Fund Update:

Esther Kirk has now completed and submitted this application, thank you Esther. Kirsty Garrett pointed out that there were 53 applications for the \$140,000 available funding. Successful applicants will be notified in August.

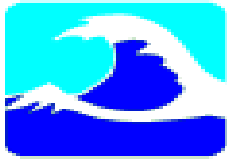
Leanne Armstrong and Esther Kirk to also submit an environmental enhancement application regarding the walkway, with a focus on weed spraying and planting along the estuary.

ACTION: Leanne Armstrong and Esther Kirk

To compile and submit an environmental enhancement application to BOPRC.

vii. Microsoft Office:

Kim Buchan explained that the new computer purchased does not have Microsoft office 365 on it, the cost for this is \$165 a year. Other options include a 2019 version of MS Office at \$184 Australian (as a one off). Other options may be available, Kim to research this further.



ACTION: Kim Buchan

To finalise and install a MS Office programme onto the new computer.

Meeting closed:

There being no further business, the meeting closed at 8.30pm.

The next meeting of the PRRA Committee will be on Monday 12 July 2021 at 7pm

May 2021 CORRESPONDENCE:

Inwards (Email):

Tarnix – Invoice/Statement

Stem Accounting – Invoice/Statement

TECT Talk – Newsletter

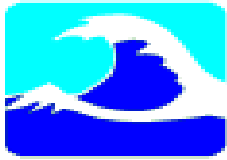
Charities Services – Newsletter

Social Link – Newsletter/Various

Various – Bikes on the Beach Contacts

WBOPDC – What's Happening Update

BOPRC - Regulatory Matters



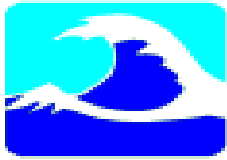
BOPRC - Statement
BOPRC - Proposed Fees and Charges Correspondence
New Members – Various / Address Changes
Lost Property Enquiry
S Brickland – Resource Request for Bikes on the Beach
J Trelor – Matters re Estuary Walkway Access
Various – Enquiries Re: push-up replanting
N & J Rees – Enquiry Re: transfer of membership
A Perry – Matters Re: estuary walkway access

Outwards (Email):

BOPRC Regulatory – Fees and Charges Changes Information Request
S Brickland – Bikes on the Beach Referral
Neighbourhood Support - New Member Referral
J Trelor - Matters Re: estuary walkway access
A Perry - Matters Re: estuary walkway access
V Schoemans - Matters Re: estuary walkway access
Various – Re: replanting push-ups
N&J Rees – Response
D McFarlane – Hall Meeting Notes
Various - Bikes on the Beach Enquiries
Various – New Member Matters

ACTION POINTS:

- ❖ J..
I...
- ❖ R..
F...
- ❖ K....
R...
- ❖ R....
D...



Pukehina Ratepayers' & Residents' Association Inc.

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Paradise Created by nature and cared for by the Community

❖ E...
T...

❖ K...
R...