

**Minutes from the Meeting of the PRRA
held on 12 July 2021 at 7.00 pm in the Pukehina Fishing Club**

Present:

(Committee of 13, Quorum of 4)

Richard Glover (Chair), Joanne Coupe (Treasurer), Brenda Brickland (Secretary), Leanne Armstrong, Carole Forrester, Moira McCallum, Kirsty Garrett, Kim Buchan, Neil Carter & Linda Mitchell

(Councillors)

John Scrimgeour

Kevin Marsh

(Guests)

Stu Mallasch & James Anderson.

Apologies:

Conrad Nagle

1. Approval of June 2021 Minutes:

The minutes of the 14 June 2021 meeting, having been distributed and read prior to meeting, were moved, seconded and carried to be a true and accurate record.

Moved: Leanne Armstrong

Seconded: Kirsty Garrett

Carried

2. Guests:

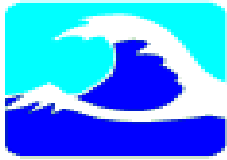
James Anderson: Wai Kokopu

James Anderson attended to speak about the vision of local project 'Wai Kokopu,' which aims to embrace and restore the waterways in our catchment. Wai Kokopu is a community led initiative, made up of a diverse range of interested participants (local Iwi, farmers, residents and business owners), that aim to replenish and revitalise the Waihi Estuary and its three main river streams: Kaikokopu, Wharere and Pongokawa.

James spoke about the group undertaking riparian planting along these waterways. At present they are working at the end of Cutwater Road, removing rocks and putting in pumice. The long-term vision is to have formed pathways so that people can walk and ride bikes along the waterside. James stated that his main message/reason for attending the meeting was to say 'thank you' to the PRRA and the Community for using media to get people there to help. Over 92 people from the local community helped on their last community planting day.

James spoke about the projects long-term vision. He spoke of the junction between the three waterways. How much of the Privit has already been removed, more will be removed soon; there will be a native corridor (attracting native fauna) that will be planted in its place, a 33m wide corridor with a footpath that links up with the Pukehina Cycleway and back towards Pongakawa will be established. They have a vision for outdoor gym equipment, walking and cycling pathways, alongside a beautiful native corridor. James spoke about the birdlife that has already started to return to the area.

The group aims to be 'in and out' within 24 months. They are aware that there is



funding available at present for these types of projects and they therefore look forward to working alongside PRRA to access some of this for the betterment of the Pukehina Community.

Stuart Mallasch:

Stuart introduced himself as a local resident. He spoke at length about amenities at Pukehina and suggested that the PRRA consider a signage project to explain the history of the Pukehina Community and what amenities the area has to offer. Stuart was asked if he would like to be involved in the PRRA to advance this idea, however he was unable to commit to this.

3. Treasurer's Report

The Treasurers report was distributed before the meeting. There were the following outbound payments

Total Payables:

Solar Innovations NZ Ltd	176.56
<u>Tarnix Security</u>	<u>129.00</u>
Total Payables	305.56

There are a few accounts that cannot be paid via the PRRA account so these will be completed via Solar Innovations and are to be reimbursed. For example: the community patrol car registration (Trudi has this and is to give the registration sticker to Tak Te Tamaki), there was one for the bike ramp \$66.80 and one for MS Works at \$66.80. These will be paid by the end of this month.

Payment of all of these accounts was moved, seconded and carried:

Moved: Joanne Coupe

Seconded: Neil Carter

Carried

4. Action Point Updates from May Minutes

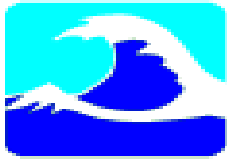
i. **Bike Racks:**

Kim Buchan presented bike-rack units he has found for \$30 each that could be used for the proposed Bike-Rack Project. These are galvanised and would be suitable for purpose. The materials to manufacture these would likely cost more than the unit price. The units have two racks each, and can be attached to others to create as many racks as needed. This was discussed and it was agreed that Kim can go ahead with the purchase of these, after talking with the necessary people regarding their placement.

Esther Kirk has not yet had a response back from Council regarding their possible contribution towards these costs. Richard requested this be followed up further.

ACTION: Kim Buchan & Esther Kirk

Kim to Progress the bike ramp project further (talk to necessary people regarding location before purchase), Esther to follow-up with Council to see if there is any funding available to assist with this project.



- ii. Quad signs:
Kim Buchan presented two sign samples for approval. These can be printed onto aluminium and framed at either A2 or A3. PRRA still needs to decide on final numbers for the signs and what access points these will be located.

ACTION: Kim Buchan

To Progress the bikes on the beach signage (scope numbers, locations, get costings etcetera).

- iii. Boat-ramp update:
Leanne Armstrong discussed the boat-ramp update discussion she has had with Fulton Hogan. They have said the project should commence around mid-July (next week), or at the end of July, with a finish date towards the end of September. They are just waiting for the work to be programmed in. There should be no issues doing the clean-up at the same time as previously discussed. There were questions regarding removing the redundant, white water-pipe at that location, John Scrimgeour will follow this up with the Project Manager. It was discussed that it would be nice to have this removed to follow through on Jim Dham's plans regarding the sand reinstatement.

ACTION: John Scrimgeour

To follow up with the Boat-Ramp Project Manager about the removal of the redundant water pipe in the Waihi Estuary near the boat-ramp area.

- iv. The Environmental Enhancement Application:
PRRA missed the deadline for this, however it has rolled over though, so we are still able to put this application in, Council has offered to help. Esther Kirk is leading this application.

ACTION: Esther Kirk

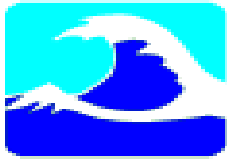
To follow up with Council regarding the Environmental Enhancement Application.

- v. Facebook Page:
There have been no new offers to assist Esther Kirk with this page. Linda Mitchell and Esther have not yet met to discuss Linda's possible assistance with this. Kim Buchan asked what PRRA wanted to achieve with this? It was discussed that this is used for Council Communications, newsletter briefs and updates from PRRA in general. Updates may only be once a week. We do have a good number of people who like/follow this page and it is believed to be a good medium to use to get information to the Community.

ACTION: Everyone

Volunteers sought to assist with PRRA Facebook Page.

- vi. Speed Project Update:
Conrad Nagle sent through an update head of the meeting as not in attendance. He has spoken to Callum at Council and Pukehina is getting a speed monitor trailer, but it is unsure when; he is to advise further. Conrad needs to drive up the Parade and measure distances for 50kph repeater.



ACTION: Conrad Nagle

Liaise with Callum at Council regarding the speed monitor trailer and measure for the 50kph repeaters.

- vii. Microsoft Office:
Installed in the PRRA computer now, the cost being around \$68.00 yearly.
- viii. Welcome Packs:
These are almost finished. Whether or not these should be available in hard copy as well as on-line was discussed. It was felt that hard-copy would also be good. Esther requested that at the next meeting could everyone please bring anything they wanted included in these, in hard-copy, for inclusion please.

ACTIONS:

Esther Kirk and Moira McCallum

To finalise the welcome packs.

Everyone:

Please bring anything you want included in the Welcome Packs, in hard-copy, for inclusion in these.

5. General Business:

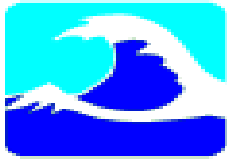
i. Structures &E -:

Richard Glover has been talking to Chris Ward (Coastcare). There are a couple more homes with erosion from the last weather event, but some of the erosion caused has come back a little. They are holding off on the works (recontour and push-up) until August/September 2021. We are predicted to have a strong La Nina weather patterns over the next 12 months, so it is likely that more high-risk events will be experienced.

Esther explained that There is a complex spreadsheet to track the homes / areas affected. Any others are to be added and this will show a good picture of the main areas of concern. A copy will be shared with PRRA which will give us a good baseline understanding.

Esther also spoke about Tania and Chris delivering 'a ton' of plants, explaining that the school planting program has started again; this is looking really good so far.

Richard has not discussed the scope of works with Jim Dham (an action point from the June PRRA meeting) as he believes that is too difficult to get an answer for this, given it is dependent upon further events and therefore will change over time; for example, there will need to be more push-up from the recent storms alone. It was discussed that the wider Committee would at least like to know what the first design charge covered; i.e. will we be charged further for each push-up design, or did that initial charge cover more than just those initial works (Given the initial charge was \$14,000). It was suggested that Richard meet with Chris Ward (Coast Care) and Russell (Rusty) Knutson (BOPRC) and PRRA to discuss this further.



ACTION: Richard Glover

To meet with Chris Ward (Coast Care) and Rusty Knutson (BOPRC) and PRRA to discuss the general scope of works for the beach push-ups further.

ii. Community Hall Update:

Kirsty Garret spoke about the structural engineer who was previously assisting with the Hall Project, deciding to no longer be involved (as located in Hamilton). However, we now need a structural engineers report on the front window, she is still working on this. There is surface rust on the beam, which is not believed to be structural, but we need a report that shows this. We also need quotes for fire and accessibility upgrades. Kirsty is keen to also get exterior quotes, but we need structural ones first.

Kirsty has had communication from Council: the previous Hall Committee have used all their funds and therefore cannot contribute towards the Hall insurance, so we now need to use the funds with the Council (there is around \$36,000.00 available at present). The Hall is currently insured until the end of August 2021.

The Council Long Term Plan was approved, so the targeted rate is now approved, but Kirsty reported that they are going to try not to use that; instead they are going to try to otherwise fund the works to the Hall if possible.

iii. Civil Defence Update:

Carole Forrester spoke about the last Civil Defence meeting. They went through all of the issues after the last evacuation. Most of these have now been addressed. As Pukehina was not an official evacuation site, this added to the confusion/lack of information to the Community. They understand that Pukehina was evacuated by choice, but as this was not at Civil Defence request we therefore were not a priority area; which explains why communications were not as expected.

They looked over the brochure in the meeting and made recommendations; they will now add the Surf-Club phone number (for notifications) and also want Coastguard contact details included. They will take off any reference to text alerts, given this is no longer protocol. Overall, quite few things were resolved. They will have a follow-up meeting soon to look at the plan again, PRRA will need to advertise this to the Community. Ben has been very helpful.

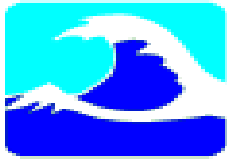
iv. Report from the CPNZ:

No report was received from CPNZ this month.

It was suggested by Leanne Armstrong that Brenda Brickland send a request for this through to Tak Te Tamaki before the meetings requesting this. Brenda confirmed she did this each month (as instructed), on this occasion contact was made twice ahead of the meeting (July 5th and 12th).

v. Kerbside Collective:

Moira McCallum spoke about ringing the Council again regarding the recycling after confusion regarding the first collection date, not realising that recycling was



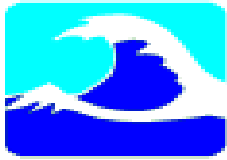
staggered (plastics etcetera one week, glass the next). She advised them that this is very confusing.

It was discussed that aluminium tops of wine bottles and plastic bottle tops cannot go into the recycling bins. Discussion took place around the limits to recycling in the BOP.

Meeting closed:

There being no further business, the meeting closed at 8.30pm.

The next meeting of the PRRA Committee will be on Monday 09 August 2021 at

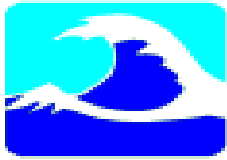


June 2021 CORRESPONDENCE:

Inwards (Email):

Tarnix – Invoice/Statement
Information Updates BOPRC - Statement Stem Accounting – Invoice/Statement
Tak Te Tameki – CPNZ Matters (Car Registration)
TECT Talk – Newsletter
Charities Services – Newsletter
Social Link – Newsletter/Various
Michelle North – Civil Defence Matters
WBOPDC - Remittance advice for direct credit payments
Dave McFarlane – Cancelled Meeting
Caroline Irvin - Maketu-Te Puke Ward Forum Meeting invitation
Various – Bikes on the Beach Contacts
WBOPDC – What's Happening Update
Charities Commission – Newsletter
Mathew Leighton WBOPDC - Reviewing of Local Alcohol Policy
Ron & Sharyn Taylor – Dune Repair Information request
Les Roa – Resignation
Westpac – Banking Update
Danny Picket – Dune Information

Outwards (Email):



Re Information Updates

Tak Te Tameki – CPNZ Update Request

Caroline Irvin - Maketu-Te Puke Ward Forum Meeting invitation Response

Ron & Sharyn Taylor – Dune Repair Information request response

Les Roa – Resignation

Danny Picket – Dune Information Response

ACTION POINTS:

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