



**Minutes from the Meeting of the PRRA
held on 09 February 2021 at 7.00 p.m in the Pukehina Fishing Club**

Present: (Committee of 13, Quorum of 4)

Richard Glover (Chair), Joanne Coup (Treasurer), Brenda Brickland (Secretary), Leanne Armstrong, Neil Carter, Carole Forrester, Esther Kirk, Conrad Nagle, Moira McCallum, Kirsty Garrett, Kim Buchan, Linda Mitchell & John McEnallay

Absent:

Les Roa

Apologies:

Kevin Marsh & John Scrimgeour (Councillors)

1. Welcome 2021 Committee:

New member and existing committee Introduction round held.

2. Approval of 09 December 2020 Minutes:

The minutes of the 09 December 2020 meeting, having been distributed and read prior to meeting, were moved, seconded and carried to be a true and accurate record.

Moved: Kirsty Garrett **Seconded:** Leanne Armstrong **Carried**

2. Treasurer's Report

Jo spoke about needing to change some of the current account signatories (with Leanne and Richard). It was agreed this would be done at the end of the meeting.

The Treasurers report was distributed before the meeting. There were two outbound payments:

- Broadband: \$129.00
- Stripe: \$6.00

It was moved that the Treasurers report be accepted.

Moved: Jo Coupe **Seconded:** Neil Carter **Carried**

3. Action Point Updates from November Minutes:

i. Jim Dham (Eco Nomos Ltd) Estuary Report:

Richard presented a brief update from Jim Dham (Jim) on the dune repair work to date. The work is being done in two stages: The first stage was reinstatement of the eroded dune in the worst affected areas which was completed before Christmas to avoid erosion being aggravated by further storms. The second stage is to reshape the steep dune face behind the push-up and then undertake planting. This will improve access from properties to the beach, lessen the potential for slope instability issues and provide dune space for planting. To design this second stage, the details need to be discussed and agreed with each property owner (consultation).

They plan to start the consultation process on the 19/20 Feb (Fri/Sat). Jim is seeking confirmation from those available on this date. For property owners not available then they will inspect the frontage and discuss and agree details of the work required at a later date via jdahm@xtra.co.nz.



This second stage of the dune repair will probably not be implemented until late April. The reason for this is that there is high than normal probability of further erosion during the next 2-3 months. However, he would like to try and finalise most of the design by mid-March, if possible, to enable discussion with contractors.

Esther suggested that Jim be encouraged to check with James Anderson re: appropriate Tangata Whenua consultation. She provided iwi contact details to Richard to follow this up.

Esther also suggested that Jim include discussion with property owners around sand-ladder use post push-up whilst he undertakes this consultation, given this has previously been an issue with potential to degrade these endeavours. She feels this needs to be woven into these conversations.

Leanne suggested that single sideways walk tracks may be a more effective and less erosive option to suggest to residents.

ACTION: Richard Glover

(Discuss Tangata Whenua consultation and issues around beach access/erosion with Jim Dham)

ii. Ice-cream Van power request:

Richard explained that the local Ice-cream van people, after making initial enquiries, never got back to him. He is aware that they have now set up their business at their home.

4. General Business:

i. Report from Community Hall Sub-Committee:

Kirsty explained that she met with Blaise Williams from the Council on 16/12/2020 for what she thought was an informal catch-up meeting. However, the meeting was not as expected and Dave McFarlane and others were present. Council had purposefully focused the meeting on planning and consultation matters and presented another Prendos report that was obtained based upon PRRA's thermal imaging data, which was not appropriate given the PRRA funded this base data/report. She has since had a second meeting (04/02/2021), which Kirsty stated should focus on restoring faith and trust. Blaise claims that the PRRA consented to this, Kirsty was the liaison and did not agree to this taking place. Of further concern, Kirsty was advised that Council hadn't decided if we were allowed to keep the hall or would be required to sell it and put the funds towards the surf club; a strongly worded email was sent by Kirsty following this. Blaise has suggested a follow-up meeting next week regarding the consultation planning, this has been set for Monday 15th. Kirsty would like someone to go with her. Kim And Neil both agreed to attend.

ACTION: Kirsty Garrett, Kim Buchan & Neil Carter

(Attend the meeting scheduled for Monday 15 February with Blaise Williams)

Blaise also suggested a meeting with Miriam at Council. Underlying this request is the fact that Council are planning on engaging in public consultation (introduce, keep, redirect) re the targeted rating for:

- 1 The Development Fund
- 2 The Coast Care Fund



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3 A new targeted Hall Fund (for the refurb) as well as the current maintenance fund. Richard also agreed to attend this meeting as the matter of the unexplained push-up expenses account has yet to be explained (discussed further below), along with the light at Midway Park.

ACTION: Kirsty Garrett & Richard Glover

(To schedule and attend a meeting with Miriam Taris)

Kirsty has further been advised that council met two weeks ago and were in agreement with Pukehina keeping its Hall. She was told they are happy for the Committee to borrow up to \$200,000.00 for this, as long as over a 10 year term not 20. They are looking at each ratepayer paying \$32.24 extra per year, as a targeted rate, over the next 10 years. This will be in addition to the \$3.99 current Hall Maintenance Levy. Discussion took place around this. Kim suggested doing the figures around actual maintenance to see if this is necessary. Leanne pointed out the total fund currently (maintenance) would net less than \$3,000.00 a year.

Conrad queried the \$32.24, wanting to know what the \$2.24 extra was for (\$30.00 being the proposed repair repayment Levy). Kirsty explained this represented an increase to the repairs and maintenance levy. This has been included in the new Levy proposed, as they need to consult on this.

Esther raised concerns at the prospect that voting on three targeted rates at once, believing this could cause people to exclude/disregard otherwise viable options as they may feel they have to make value/comparison choices. Discussion took place around whether it would be better to separate this voting.

General Discussion took place around the survey that has yet to be collated as this needs to be done before this meeting. Esther agreed to undertake this work. Brenda to forward all email surveys received to her to ensure these are included (as unsure if these were ever printed).

ACTION: Esther Kirk

(Collate survey results and create a spread-sheet before Monday 15 February and get this information to Kirsty Garrett ahead of the meeting with Miriam Taris)

Kirsty further stated that the Hall lease was discovered last year, not to have not been signed in 2017. This has been remedied now with a new lease being drawn up. This should be ready to look at next week. Kirsty will feed back to the Committee regarding this.

ACTION: Kirsty Garrett

(Feed back to the Committee with regards to the new Hall lease documents)

Kirsty spoke about a new contact she has made on the Beach, Andrew Yeoman, who works in the building and construction industry. Andrew wants to assist with the hall redo and he has had a look at the building so far. He has good contacts, including a lawyer in Hamilton who deals with numerous charities (re funding) along with a structural engineer (who is needed).

Kirsty explained that the initial estimates for the hall repairs would currently mean around \$60,000.00 would need to be obtained in addition to the money in the kitty, to get the hall to the reopen stage. She has concerns that the letter from the Inspector (Rory - Senior Building Control Officer, Special Projects) refers to a 'code of compliance' rather than certificate for public use. She



therefore thinks a meeting with Rory would be prudent as he used different language in their face-to-face meeting. Kirsty agreed to set this meeting up. Neil agreed to attend with her.

ACTION: Kirsty Garrett & Neil Carter

(Kirsty and Neil will set-up and attend a meeting with Rory, the building inspector for the Hall)

Kirsty discussed the Hall Insurance, which is due June 2021, she has just received the insurance information.

ii. Report from Estuary Sub-Committee:

Leanne and Esther met via Zoom with BOPRC, Rusty Knutson and DOC, Emma Woods to make comment on a report from Coastal Consultant Jim Dham (in draft form at this stage so not for distribution) regarding the estuary erosion. Jim's report was very comprehensive and identified a range of options to help mitigate the current erosion, including both soft and hard structure options, and pinpointed the main areas that need to be reinstated. Neither DOC nor BOPRC wish to lead this project and WBOPDC were absent from the Zoom hui so it was suggested that for the project to be successful the PRRA will need to lead. DOC have been consulted and state they prefer the soft options, and will lend their moral support to the project as well as checking it fits with their mandate. BOPRC will continue to help with planting when it comes to action stage.

Actions from here include:

- Receive final report and look at 1-2 areas to start with first
- Convene another meeting with Western Bay Council to look at the areas that they have responsibility for and plan for action to happen in these places.
- Look at funding and approach with regard to areas of focus (Armstrong Plumbing have offered to assist with digger work), use of current resource consents.
- Remain positive and keep working towards solutions
- Distribute final report via website once finalized.

iii. Report from the CPNZ:

Leanne gave an update on the Community Patrol Vehicle. She has resigned as the Liaison for this and Tak Te Tamaki will now fill this position. She stated that at the moment this service is just 'ticking along' and there is nothing to report; they are, however, looking for new recruits and we could put something on the Facebook page around this.

iv: Report from Civil Defence:

Carole reported that there are new emergency procedure booklets that are due to be distributed. Discussion took place around whether a siren would sound in an emergency (which used to be the advice given), Carole explained: there will be no siren; she referred to the advertising for this campaign, being 'if it's long or strong – get gone.' She explained there is no time in that type of emergency for sirens. Carole will need helpers to do the drop, it was agreed that she would draw up blocks and seek volunteers from the committee to distribute to these.

5. Other Business:



i. Vision Lab Assistance Request:

John spoke about online payments used for member subs and these being offered for use by the local Autorama Fundraising committee. He explained that to date no one except John has been successful in using this for Autorama payments due to a glitch preventing it accessing the banking system properly. He sought permission to go to Vision Lab and get that issue resolved. Permission was granted.

ii. Push-up expenses:

Brenda Sent Miriam Taris a reminder that we are still seeking a reply to our previous queries around the sum in excess of \$90,000.00 that she referred to in her annual report, as well as the dune planting support request. No reply had been received at the time of the meeting.

Esther spoke about the planting being able to happen either way and she has contacts for volunteers that she will pass onto Richard.

ACTION: Esther Kirk

(Will pass on volunteer contacts regarding Dune Planting to Richard)

iii. Communication With Council:

Esther has already put to Miriam that she offers two-part meetings (on occasion), which also include access to her team, to improve communication between PRRA and Council.

iv. Break-in's:

Kirsty raised that youth have been breaking into properties along the parade. She was contacted by a resident that asked where Neighbourhood Support was? Conrad was aware of a spate of issues between 100-200.

v. Public Recycling Stations:

Moira asked about the possibility of lobbying for public recycling bins, not just rubbish bins. Richard pointed out that recycling is starting in June for residents, which could alleviate some of this. The PRRA has spoken to Miriam before numerous times, but she won't agree to provide this service.

vi. Meeting Protocols:

Leanne requested that the meeting 'Protocols' Document developed last year be sent out to everyone prior to next meeting. Brenda to organise.

ACTION: Brenda Brickland

(Will locate and distribute Meeting protocols ahead of the next meeting)

vii. Speed on the Parade/Beach:

Leanne spoke about the vehicle speed on the parade, asking if more 50k signs might assist, asking which body was responsible for this? Conrad stated he had some information and hopes to make speed his project. Leanne suggested we lobby for a speed reduction ahead signage.

Conrad had questions about the bike registrations and youth riding bikes on the beach. Brenda suggested Stu Brickland (The coordinator of that scheme) be invited to discuss what information he provides with the registration numbers. Brenda to organise this.



ACTION: Brenda Brickland

(Will invite Stu Brickland to present to a PRRA meeting on his bikes on the beach portfolio)

ix. Bike Racks:

Esther put forward a motion that the association purchase a bike/scooter rack for outside both shops (Store and Hippi Pippi), so children can lock their bikes up whilst using the bus etcetera. This was agreed in principle, pending Esther obtaining reasonable quotes (Kim will talk to local engineer, Howard about quoting this).

ACTION: Esther Kirk

(Will obtain quotes for 2x bike racks and their installation)

x. Nigel Scott Communication:

Brenda stated that PRRA received an email from Nigel Scott stating: *'Having seen the ineffectual work of rate payers associations in several areas of NZ. I feel they are an antiquated way to help communities. I would love to see a Community Board here. Your thoughts?'* Discussed how to respond to this. Esther offered to work on a response with Brenda, which should include Kevin's comment at end of the minutes from the 2020 AGM.

ACTION: Brenda & Esther

(Draft response to Nigel Scott)

xi. Haere Ra Signage:

Esther stated to leave this with her, she had a computer glitch and hopes to have these graphics recovered next week.

xii. Stop-Bank Clearing:

Neil updated the Committee on the wetland society and Doc's clearing of the stop-banks.

There being no further business, the meeting closed at 8.29pm.

The next meeting of the PRRA Committee will be on Monday 08 March 2021 at 7pm

JANUARY 2021 CORRESPONDENCE:

Inwards (Email):

Tarnix – Statement

Various Members - AGM Voting Form Returns x 11 (Forwarded to Esther)

New Member Applications – x 4

Gary Allis at Western Bay District Council – re: payment for November push-up invoice

Business Results Group – Invoice x 2

Sue Mathews at Hargreaves Charitable Trust – Letter of decline

Bikes on beach - enquiries

Dave McFarlane at Western Bay District Council – Hall Insurance Payment Enquiry



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Social-Link Tauranga – Newsletter

Miriam Taris – Acknowledgement of AGM Minutes

Pukehina Surf Rescue – Thank you (for allowing Chair, Boyd Harris, opportunity to speak at AGM)

Outwards (Email):

Gary Allis, Western Bay District Council – Re: payment for November push-up invoice

New Members (x4) – Re: applications

Bikes on beach – Re: Various enquiries

Dave McFarlane at Western Bay District Council – Re: Hall Insurance Payment Enquiry

Miriam Taris – Re: Response to acknowledgement of AGM Minutes

Pukehina Surf Rescue – Re: Response to thanks for allowing Chair, Boyd Harris, opportunity to speak

ACTION POINTS:

- ❖ **Liaison with Jim Dham: Richard Glover**
Discuss Tangata Whenua consultation and issues around beach access/erosion
- ❖ **Attend meeting with Blaise Williams on 15 February 2021: Kirsty Garrett, Kim Buchan & Neil Carter**
Attend the meeting scheduled for Monday 15 February with Blaise Williams
- ❖ **ACTION: Kirsty Garrett & Richard Glover**
Schedule and attend a meeting with Miriam Taris to discuss various matters, including: the unexplained push-up expenses account yet to be explained and the light at Midway Park.
- ❖ **Collate Survey results: Esther Kirk**
And create a spreadsheet **before Monday 15** February and get this information to Kirsty Garrett ahead of the meeting with Miriam Taris.
- ❖ **Hall Lease Documents: Kirsty Garrett**
Feed-back to the Committee with regards to the new Hall lease documents.
- ❖ **Meeting with Building Inspector (Rory): Kirsty Garrett & Neil Carter**
Set-up and attend a meeting with Rory, the building inspector for the Hall, regarding compliance matters.
- ❖ **Meeting Protocols: Brenda Brickland**
Locate and distribute Meeting protocols ahead of the next meeting.
- ❖ **Volunteer Contacts: Esther Kirk**
Pass on volunteer contacts regarding Dune Planting to Richard.



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- ❖ **Meeting Invite to Stu Brickland: Brenda Brickland**
Invite Stu Brickland to present to a PRRA meeting on his bikes on the beach portfolio.
- ❖ **Bike Rack Quotes: Esther Kirk**
Obtain quotes for 2x bike racks and their installation.
- ❖ **Response to Nigel Scott: Brenda Brickland & Esther Kirk**
Draft response to Nigel Scott.