



**Minutes from the Meeting of the PRRA
held on 08 March 2021 at 7.00 pm in the Pukehina Fishing Club**

Present:

(Committee of 13, Quorum of 4)

Richard Glover (Chair), Joanne Coup (Treasurer), Brenda Brickland (Secretary), Leanne Armstrong, Neil Carter, Carole Forrester, Esther Kirk, Moira McCallum, Kirsty Garrett, Kim Buchan & Les Roa (Councillors)

Kevin Marsh and John Scrimgeour

Apologies:

Linda Mitchell & Conrad Nagle

1. Approval of 09 February 2021 Minutes:

The minutes of the 09 December 2020 meeting, having been distributed and read prior to meeting, were moved, seconded and carried to be a true and accurate record.

Moved: Kirsty Garrett **Seconded:** Neil Carter **Carried**

2. Treasurer's Report

The Treasurers report was distributed before the meeting. There were four outbound payments:

- BOP Regional Council \$599.48 (for compliance monitoring charges, regarding a consent held by the PRRA, for a site visit instigated by the Council themselves).
- The monthly Tarnix Account of \$129.00
- The Monthly Stem Account of \$127.21
- An Account from Signs & Graphics (for the AGM Signs) of \$414.00

It was discussed and agreed that the BOP Regional Council Account (\$599.48), whilst likely would need to be paid, should first be questioned. The remainder of the accounts were approved for payment.

The Investment has been rolled over for a further three (3) months.

Joanne will remove all void subscriptions (long term outstanding unpaid accounts) by 31 March 2021 so that the books look clearer.

It was moved that the Treasurers report be accepted.

Moved: Joanne Coupe **Seconded:** Kim Buchan **Carried**

The PRRA's need for a more extensive record of current 2021 signatories and their signatures to present to Westpac Bank (being the PRRA Bank) for the purpose of adding new signatories and removing old, was discussed. The Requirement for two signatories on all accounts was reconfirmed. The 'Record of Office PRRA 08 March 2021' document, that was circulated before the meeting, was moved, seconded and carried as a true and correct record of PRRA members and its current signatories and is to be attached to these minutes.

Moved: Carole Forrester **Seconded:** Esther Kirk **Carried**



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The current signatories (being: Leanne Armstrong, Richard Glover & Joanne Coupe) signed this document in the meeting.

It was further agreed that all three of these signatories would also sign these minutes (below).

3. Action Point Updates from February Minutes:

i. Protocol Document:

The Protocol document was accepted and signed by all Committee Members present at the meeting, however is still to be signed by Conrad Nagle and Linda Mitchell.

ii. Survey Results:

In total 66 ratepayers responded. 10 of these voting forms were unable to be counted due to the lack of property number/name and address details.

Results from 56 voting forms were:

Pukehina Development Fund:

- There was majority support for the continued collection of this Rate (ie: 33 votes for/23 against) for the original purpose of sewage infrastructure
- The Committee also suggested two motions around this rate.
 - The first was a request that WBOPDC complete a viability report of a sewage scheme for Pukehina
 - There were 23 votes for/32 votes against requesting this report.
 - PRRA will therefore not be requesting WBOPDC complete a viability report at this time.
 - The second was a request that WBOPDC complete a full ratepayer consultation, in the 2021 year, on whether or not the purpose of the Pukehina Development Fund Rate can be changed.
 - This consultation could include questions around: using the accumulated funds for other infrastructure projects, discontinuing the rate or keeping the rate and future contributions are used for other purposes.
 - There were 46 votes for this and 6 votes against.
 - As a result PRRA will be engaging in more conversation with WBOPDC.

2) Pukehina Beach Protection Rate:

- 50 votes in favor of continuing the collection of this rate/6 votes in favor of stopping the collection of this rate.
 - Based on this result the community is clearly overwhelmingly in favor of continuing the collection of this rate for remediation of the coastal area.

Additional community suggestions included: the development fund ceasing and all funds being distributed to ratepayers to use on their own septic systems (however this fund must not be used for



any other purpose other than a sewage system currently); the report should not be paid for from development funds; the Pukehina Development Fund Rate should be refunded to ratepayers entirely.

There is a meeting with Miriam Tarris upcoming on 18 March 2021.

Discussion took place around whether the community understood that the sewerage scheme Rate has been contributed to for many years, and continues to build, despite there actually being no current plan to put a scheme in place. The PRRA's efforts to make this clear historically and up until the AGM 2020 were discussed. Kevin Marsh and John Scrimgeour both reinforced their belief that a scheme will in fact happen one day, but not via the Maketu Scheme under the Estuary as previously touted, for two key reasons: one being that Maketu had that scheme funded as it is a low decile community (although it could in theory be added onto), and Pukehina is not; and two because it is not feasible, culturally or environmentally, to have a sewerage line running through the estuary. The fact that the Community no longer control this fund was also discussed with some frustration.

It was explained (by Esther Kirk) that repurposing a rate needs to be done via full public consultation, she suggested some more information be put into the next Newsletter (which she is putting together).

iii. Bike rack quotes for community use at shops:

Esther Kirk obtained a bike-rack quote which she deemed too expensive to present, she will get alternatives. Kim Buchan will ask Howard Robinson, he is confident he will make them at a reasonable cost.

ACTION: Esther Kirk – Obtain further bike-rack quotes

ACTION: Kim Buchan – Speak to Howard Robinson re bike racks

1v. Miriam Tarris fund enquiry:

Brenda Brickland spoke about the funds being queried with Miriam Tarris, these have now been responded to (the in excess of \$90,000.00 that Miriam referred to in her annual 2020 report). These had been wrongly debited from the incorrect fund historically. This has now been picked up and adjusted; this explanation has now been accepted by the Committee.

4. General Business:

i. Report from Community Hall Sub-Committee:

Kirsty Garrett presented on her meeting with Blaise Williams from the Council. Blaise informed Kirsty that at a Council meeting in January the Hall was discussed and there is support for the community keeping the Hall and undertaking the repairs. The Councillor's confirmed that this is the current position. The figure of \$200,000 was discussed. It is felt the repairs will be less than this, but this figure is a backstop. Kevin Marsh spoke about the rationale for keeping the Hall, including needing the siren at that end of the beach and this being owned by the community as a whole versus a local club.

Kirsty spoke about the fact that as that \$200,000 repay is to be via a targeted Rate, there must be community consultation. A joint flyer was recently distributed by the Council regarding this. A proof was approved before Kirsty went on leave, then changed whilst she was away; these changes were not approved. The changes included: the addition of tenants not just rate payers (it was stated this now law). They also increased the proposed Maintenance Rate from that previously agreed.



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This has to be consulted on at this time to get into the new long-term plan (by 30 June). The consultation also needs to be in place in order for us to access Council funds if needed (alternative funding has been applied for and is looking promising). Next year we have the option of voting as to whether we still need this hall-specific Rate. Either way, at present we need this option as a backstop.

Submissions will be either on-line or via post/drop off.

Next Wednesday (17 March) at the Fishing Club Rooms there there will be an open consultation drop-in from 3-7pm. Volunteers are sought from the PRRA Committee to attend with Kirsty. We are still striving to work jointly with Council, with an emphasis on doing things together.

Kitsty spoke about being keen to get the exterior of the Hall done before winter. She is expecting the report on the Hall to be made available soon. We have some funds currently that can be applied to the exterior repairs. Blaise Williams has stated that if the targeted rate funds are not all used for the repairs they can otherwise still be applied to the Hall.

Esther Kirk suggested Facebook posts with regards to the long-term plan consultation, given that the material being distributed by Council talks about other halls but not the Pukehina Community Hall. It was thought that we therefore need to provide a Pukehina specific update.

ACTION: Kirsty Garrett

Organise a Facebook post over next few days to update on Pukehina Hall matters to the Community.

Kirsty Garret also explained she had a recent Conversation with Bruce Banks regarding neighbourhood support. It is understood that the local convener, Kate, is due to have her baby very soon. It was suggested that neighbourhood support could be included in the stall (ratepayers/civil defence) at the upcoming Autorama. Bruce wasn't available to attend. It was suggested that Kate perhaps enlist support to help with Neighbourhood Support. Bruce will get back to Kirsty regarding this.

ii. Report from Coast Care Sub-Committee:

Richard Glover spoke about Jim Dham (Council Contractor) attending to meet with Pukehina beachfront residents as previously discussed (re: beach push-ups and the effect of then erecting structures on these). He gave them information as to what needed to be done. Now they are just waiting for Jim to get back to everyone with timeframes and further details.

Esther queried whether Richard had included the iwi in these meetings as previously discussed. It was confirmed that contact had not been made. Esther reiterated that this needs to happen. Two potential iwi liaison that could be contacted: being James Anderson in the first instance, and Mr Ngawhika were given to Richard, Esther would provide further details after the meeting.

ACTION: Esther Kirk

Provide Richard Glover with iwi Contact details so that consultation can commence with regards to Tangata Whenua issues around beach access/erosion.

ACTION: Richard Glover

Discuss Tangata Whenua consultation and issues around beach access/erosion with Jim Dham.



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Leanne Armstrong spoke about the national enforcement team for DOC making contact and sharing concerns about properties that have encroached on the beach-front/estuary, and don't have the relevant consent. When they visit Leanne is hoping to also have them look at where people are dumping into the voids behind the wall along the estuary. Leanne would like a letter to be sent on Doc letterhead to advise people that this dumping etcetera should not happen as we are wanting to get an accurate picture of the current damage so we can make fixes. They will predominantly be looking at new structures. He is visiting on 11 March with Leanne.

In the meantime there was a request for PRRA to resend the notice they sent out last year that represented joint communication from all three coastal protection agencies.

Esther Kirk spoke about the developments with water quality in our catchment following on from the last two years of meetings with BOPRC catchment group, and the new Community led group Wai Kokopu Inc. A new website has been launched and a number of lighthouse farms have signed on to create strong action plans to reduce nutrient levels leaving the farm gate. Wai Kokopu is a Community Lead group designed to assist to communicate/educate/clear/clean-up the Waihi Estuary and the surrounding whenua. <https://www.wai-kokopu.org.nz>

Further engagement with the community will happen at an open day in the near future. Esther will email this out to everyone. She will also include this in the next newsletter.

iii. Report from the CPNZ:

Leanne Armstrong reiterated that she is no longer the CPNZ liaison, however she could report that all is relatively well. She spoke about some recent issues with dirt-bikes around 27 February. It was reiterated that if contact needs to be made with the Patrol, that this should be done via Tauranga as they have central communications. It was questioned whether that was something we could reiterate on our website?

Moira McCallum spoke about recent letterbox damage in the area. There has also been recent tagging.

iv: Report from Civil Defence:

Carole Forrester thanked Moira McCallum for delivering the Civil Defence brochures. This proved to be very timely given the tsunami warning followed soon after. Some areas are still to be done, including Costello Cres, the Motorcamp and the Land Agents.

Carole Forrester spoke about the tsunami warning further. She set up an evacuation Centre at Pongakawa School as although Pukehina was not evacuated, she was getting calls from worried people still wanting to leave the beach. 60 people signed in to the Centre, but Carole believes there were closer to 100 there or in the surrounds.

Carole reiterated that lots of people are responding well to the current protocol, being: if 'its long or strong get gone.'

Carole further spoke about some of the confusion that came about during the tsunami threat. She had concerns that in some instances she was receiving alerts/updates after residents, which meant she could not appropriately answer queries. She will be meeting soon(ish) to debrief and follow up on this and other matters with Civil Defence and the Fire brigade. She reiterated that the Fire Brigade



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had not been given instructions to evacuate residents, rather to remove their appliances from the beach.

Carole also wants to put Facebook messaging onto the PRRA Facebook page to advise people take food, medication, passports etc with them when they evacuate (where practicable).

ACTION: Carole Forrester

Facebook post advising people what to take with them in the event of a civil defence evacuation

Carole's overall view was that aside from a few concerns, things did go pretty well.

It was pointed out that the new brochures that were distributed prior to this event state 'walk, don't take your car.' The question was posed 'do they not understand where we are?' Carole spoke about there being awareness of this, she will look into having the brochures updated before they are next distributed.

ACTION: Carole Forrester

Look into updating the Tsunami information in the Civil Defence Brochures to reflect the realities of living in Pukehina (ie: 'walk, don't take your car')

5. Other Business:

i. New Rubbish/Recycling/Compostables Bins:

Moira McCallum spoke about the impending rubbish bin collection. She raised issues around the practicality of enforcing this in an area where we have a significant proportion of holiday homes.

Leanne Armstrong spoke about the rural/urban distinction around these bins. It has been stated that Pukehina is considered urban with regards to this scheme, however, for other matters (such as footpaths) we have been advised we cannot have these as we are a rural community. The difference here is a cost of \$149 p/a instead of \$98. Discussion took place around this. John Scrimgeour explained that Pukehina is considered by Council to be rural/urban.

Leanne has queried this Rate. She is still awaiting a response.

ii. PO Box:

Brenda Brickland/Joanne Coupe asked if we wanted to cancel the PO Box when the new subscription becomes due? This costs the Association \$130-\$150 p/a. A decision was made to keep it for a further year, as we need to keep the hall clear for the time being. Joanne was advised she can redirect the mail from there to her work address if this suits her better.

iii. Bikes on the Beach:

Richard Glover spoke about a recent incident with young people 'hooning on the beach.' From this it appears that a PRRA policy document is needed for dealing with breaches (as there is in fact no process beyond education at present). Richard asked everyone to go away and think about policy objectives/wording and come back with these at the next meeting.

ACTION: Everyone

Policy objectives/wording around breaches of bikes on the beach protocols for the next meeting.



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iv. Pot Luck Dinner:

It was agreed that this could take place before the next meeting, which will be 12 April 2021 because of Easter; 5.30 pm at the Fishing Club Rooms, BYO drinks, pot-luck dinner.

v. Autorama:

Volunteers sought to man the gazebo at the Autorama. Carole Forrester, Esther Kirk and perhaps Moira McCallum will try to do this.

ACTION: Carole Forrester, Esther Kirk and Moira McCallum

Man the Autorama Gazebo

vi. Boat-Ramp:

Leanne Armstrong requested that included in the meeting with Miriam Tarris we ask that, whilst they are doing the boat-ramp, could they also clean-up the rubble in that area and remove this. We have been allocated \$5,000 towards that patch already so is it okay if we ask if this can be used for this? This was agreed by the Committee.

There being no further business, the meeting closed at 8.52pm.

The next meeting of the PRRA Committee will be on Monday 12 April 2021 at 7pm

February 2021 CORRESPONDENCE:

Inwards (Email):

Tarnix – Statement

Various - New Member Applications

Charities Services – Newsletter

BOPDC - Waihi Estuary Health Warning

Maketu Ward – Forum Invitation

Business Results Group – Statement x 1, Invoice x 1

AG&SA Perry – Re Restricted Access to Estuary

Yvonne Shoemans – Re Privacy

Social Link – Newsletter

Kumaren Perumal – Re: Query to WBDC

Lisa Balneares – Re Query to WBDC

Various – Bikes on the Beach Contacts



Outwards (Email):

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New Members – Re: applications
Bikes on beach – Re: Various enquiries
Emma Woods @ Doc – Re Perry's Letter
Russell Kunton @ BOPRC – Re Perry's Letter
Sue Hammond @ WBC – Re Perry's Letter
Andrew Yeoman – Re Hall Project

ACTION POINTS:

- ❖ **Kirsty Garrett** - Organise a Facebook post over next few days to update on Pukehina Hall matters to the Community.
- ❖ **Esther Kirk** - Provide Richard Glover with iwi Contact details so that consultation can commence with regards to Tangata Whenua issues around beach access/erosion.
- ❖ **Richard Glover** - Discuss Tangata Whenua consultation and issues around beach access/erosion with Jim Dham.
- ❖ **Carole Forrester** – Create a Facebook post advising people what to take with them in the event of a civil defence evacuation
- ❖ **Carole Forrester** - Look into updating the Tsunami information in the Civil Defence Brochures to reflect the realities of living in Pukehina (ie: 'walk, don't take your car')
- ❖ **Everyone** – Contribute to policy objectives/wording around breaches of bikes on the beach protocols for the next meeting.
- ❖ **Carole Forrester, Esther Kirk & Moira McCallum** - Man the Autorama Gazebo



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Signed:

Richard Glover:

Joanne Coupe:

Leanne Armstrong:
