



Minutes of the PRRA Committee Meeting held on Monday 9 September, 2019
7.00 p.m at the Pukehina Community Hall.

Present: (Committee of 7 quorum being 4)

Richard Glover (Chair), Leanne Armstrong, Neil Carter, Brodie Cummins, John McEnallay, Judie McEnallay, Paora Maxwell, WBOP District Councillors Kevin Marsh (arrived 7.45pm)

Apologies: Trudi Ballantyne, Esther Kirk, John Scrimgeour

1. Approval of August Minutes

The minutes of the August 2019 meeting had been distributed and read prior to meeting. It was moved that those minutes are a true and accurate record. Paora Maxwell didn't recollect any of the three (3) items the Committee agreed to discuss as noted in Item 1. Walkway/Cycleway Presentation from the Minutes and suggested it was not an accurate reflection of events. Other Committee members disagreed and it was moved to accept that the minutes are a true and accurate record.

Moved Richard Glover

Seconded

John McEnallay

Carried

2. Treasurer's Report: August

Trudi Ballantyne was unable to attend the meeting but reported there wasn't much happening in the bank account and no other bills to pay and will include the month's activities in next month's report. Judie McEnallay reported that an invoice from the CPNZ had been received for the reimbursement of \$64.10 to Brett Ashworth for purchase of a first aid kit for the patrol car.

It was moved that the account for \$64.10 be approved for payment.

Moved Richard Glover

Seconded

Leanne Armstrong

Carried

3. Action Point Updates from August Minutes

- *Neighbourhood Support*

Judie advised that she had received an email yesterday from Bruce Banks, the Western Bay area manager confirming the appointment of Kate Blakeborough as Pukehina Neighbourhood Support Coordinator. Bruce and Kate will be working closely together in the upcoming weeks to formulate a plan for the relaunch of Neighbourhood Support in our Community. Judie suggested that Kate could be introduced at the Meet and Greet in the Community Hall on Saturday.



- *Draft PRRA newsletter*

Brodie Cummins advised that her computer has been damaged and she is hoping to retrieve the newsletter and other documents in the next week or so. She thought it may be possible to send the draft to Judie McEnallay for completion.

ACTION: Brodie Cummins/Judie McEnallay

- *PushUp Documentation:*

Paora presented a document outlining the processes required in initiating the push-up process. He noted that a date for the workshop would most likely be sometime in November and would contact all interested parties and check their availability. Paora noted it was the residents themselves who need to be proactive in getting the push-up process moving.

ACTION: Paora Maxwell

- *Tennis Courts:*

In progress. Brodie will check the state of the courts and see if any maintenance is required, weeding, line markings etc.

ACTION: Neil Carter/Brodie Cummins

- *Thank You Letter to Merv Ebbett*

Judie presented the letter for Merv Ebbett for approval and signature.

- *Push-up Invoices for Committee Approval*

Judie advised she has now received all invoices for the push-up except for Jim Dahm's consulting fees.

- *Amendment to Emergency Meeting Minutes*

Judie advised this had been done and published on the website.

- *Community Noticeboard*

Neil to source a chain for securing the noticeboard.

ACTION: Neil Carter

- *Farewell Sign – carried over to next meeting*
- *Bikes on the Beach*

John advised that he will update the website with 'rules of the road' for quad bikes on the beach.

ACTION: John McEnallay



- *Boat Ramp Jetty Design*

Leanne advised she had contacted Garry Towler of the Thames/Coromandel District Council regarding the jetty design at Whangamata which would be a suitable structure for our boat ramp jetty. The Council had funded the jetty at a cost of \$120,000. Another pontoon-type design was investigated but it was concluded that the current is too strong in the estuary for this type of structure. Leanne will continue discussions with Mr Towler to find out who built the Whangamata jetty and arrange a quotation.

ACTION: **Leanne Armstrong**

- *Confirmation of Coast Care Fund*

Leanne advised that Geoff Canham met with Acting Group Manager Infrastructure Services at the Western Bay of Plenty District Council, Blaise Williams to discuss the use of the Coast Care Fund. Blaise's opinion is this fund is only for work on 'open coast' situations. Geoff Canham Consultant sent emails relating to the Cycleway/Walkway Resource Consent 67403-AP to Blaise outlining its content that relates to the Coast. We have recently approved the allocation of \$30,000 from this fund to contribute to the Cycleway/Walkway Project therefore the Coast Care Fund needs to be clarified as erosion protection work is urgently required on the estuary foreshore that could be undertaken as an integral part of the project. The consensus of the committee is that this fund should be for all residents/ratepayers to access for work on our coast whether it is Open Coast or Coastal Margin (Estuary) as all properties pay into this fund.

Leanne advised that in consultation with Geoff Canham, a letter from the PRRA will be forwarded to Miriam Taris seeking clarification on what areas are covered by the Coast Care Fund. Paora Maxwell noted that any decisions made at this meeting must be brought back to the Committee for approval. Leanne noted that all correspondence and notes of meetings are on the project file and will continue to update the Committee as usual.

ACTION: **Leanne Armstrong, Judie McEnallay, Esther Kirk**

4. General Business

- *Midway Park Funding Grant – carried over to next meeting*
- *Cycleway/Walkway Update*

This had previously been discussed regarding the clarification of the Coast Care fund above as the Committee has approved \$30,000 from this fund towards work on this project. Leanne confirmed that the markers are ready to be placed along the track and Geoff Canham is just waiting for the go-ahead.

- *CPNZ Update*

Judie advised this had been received and will forward onto members along with the Minutes of this meeting.

- *Communications – Committee Protocols – carried over to next meeting*



5. Other Business

➤ ***Neil Carter – Thank you to Councillor Marsh***

Neil acknowledged the generous gift of a dashcam to the Pukehina Community Patrol. He also noted the lack of courtesy received by Councillor Marsh from the Coordinator of the CPNZ, Denise Donald. Councillor Marsh was upset at Ms Donald's apparent disregard of his donation and was at a loss to understand her behaviour. Richard Glover advised that a letter should be written to Ms Donald with a copy to the NZ CPNZ office.

ACTION: **Richard Glover, Judie McEnallay**

➤ ***Public Forum***

Councillor Marsh suggested that after the Council elections are over, the committee organise the local community to petition Council at a public forum that he will help organise to garner support for a skateboard park for the Midway Park development. He noted that this was very successful in getting funding for the Te Puke and Katikati skateboard parks.

ACTION: **Committee**

➤ ***Eco Village***

Councillor Marsh advised that the Eco Village has been declined by Council and the developer would now have to take his case to the Environment Court to proceed with his development.

➤ ***Cycleway/Walkway Opposition***

Judie had previously distributed a letter and accompanying signatures from concerned residents regarding the Cycleway/Walkway project dated February 2017 noting that it was important to ensure the concerns of the residents had been addressed as no response from the Committee at the time had been located in the files. Paora Maxwell suggested these concerns were noteworthy and should be considered before proceeding any further. Leanne noted that she had forwarded these documents to Geoff Canham who believed that all issues had been addressed at the time.



Pukehina Ratepayers' & Residents' Association Inc.

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Correspondence Inward:

Email:

Vision Labs – Statement
Peter Edwards, Vision Labs - Invoice
BRG – account
BRG - statement
Denise Donald, CPNZ - advice of members attending meeting
Bruce Banks, NS – update on coordinator
Peter Edwards, Vision Labs – Invoice overdue
Denise Donald CPNZ – invoice for payment
SocialLink Tauranga newsletter
PJ & HJ Wheeler – subs
Pukehina Surf Rescue – Newsletter
Nutech – camera quote update
Companies Office – info
Tarnix – invoice
SocialLink Tauranga newsletter

TECT newsletter
Social Link Tauranga Newsletter

Correspondence Outward

Email:

Geoff Canham – thank you
Wendy & Rod Davenhill invite to meeting
Tak Te Tamaki – agenda
Denise Donald – update request
Bruce Banks, NS – Coordinator details
Miriam Taris – request for push-up invoices
Vanessa Hutchings – subs
Bruce Banks, NS – follow-up on coordinator
Denise Donald – update request
Wendy & Rod Davenhill – update request



ACTION POINTS

- ❖ **Judie/Brodie** Coordinate to complete the Newsletter. To include Notification to residents to use Service Requests for reporting issues to Council. CPNZ request for volunteers and/or donations/sponsorship. Notification re Quad Bikes on the Beach and rules for use.
- ❖ **Paora** Liaise with relevant parties for a suitable date for workshop.
- ❖ **Brodie/Neil** Assess maintenance requirements at tennis courts and liaise with Alan Sutherland and put up nets and hoops
- ❖ **Neil** Community Noticeboard - source chain for security
- ❖ **John Rules** Bikes on the Beach - create new webpage to display WBOPDC

- ❖ **Leanne** Boat Ramp Jetty design - contact Garry Towler to find out who constructed Whangamata jetty and arrange a quotation
- ❖ **Leanne, Judie, Esther** Confirmation of Coast Care Rated Fund
- ❖ **Committee** organise community for a public forum at Council regarding skateboard park in collaboration with Councillor Marsh
- ❖ **Richard, Judie** – letter to Denise Donald
- ❖ **Richard, Judie** – Letter of apology to Councillor and Mrs Marsh

There being no further business, the meeting closed at 8.20pm

The next meeting will be held in the Community Hall on Monday 7 October at 7pm