

Pukehina Ratepayers' & Residents' Association Inc.

Pukehina.bra@gmail.com or www.pukehinabeach.co.nz

PO Box 113, Te Puke 3153

**Minutes from the Meeting of the PRRA
held on 13 September 2021 at 7.00 pm in the Pukehina Fishing Club**

Present:

(Committee of 12, Quorum of 4)

Richard Glover (Chair), Joanne Coupe (Treasurer), Brenda Brickland (Secretary), Carole Forrester, Moira McCallum, Kim Buchan, Neil Carter, Linda Mitchell, Conrad Nagle, Kirsty Garrett & Esther Kirk.

(Councillors)

John Scrimgeour

Kevin Marsh

Apologies:

Leanne Armstrong

1. Approval of August 2021 Minutes:

The minutes of the 09 August 2021 meeting, having been distributed and read prior to the meeting, were moved, seconded and carried to be a true and accurate record.

Moved: Joanne Coupe

Seconded: Conrad Nagle

Carried

2. Treasurer's Report:

The Treasurer's report was distributed before the meeting. The following outbound payments were moved, seconded and carried to be paid:

Tarnix Security - Monthly Broadband Charge for Camera	\$129.00
BOP Council resource Management charge re: yearly consent fee (for consent that is owned by PBRA)	\$140.00

Moved: Joanne Coupe

Seconded: Kim Buchan

Carried

3. Action Point Updates from July Meeting:

i. Costing/fabrication of Bike Racks:

Kim Buchan updated the Committee regarding this. The racks cost \$40.00 for a double rack (ie: 1x unit with 2 x racks). He now just need figures for how many of these are needed for each location. Location spots will be by both local shops (the former Hippy-Pippi building and the Store), final positions are yet to be determined. Esther will scope numbers by surveying the Bus company to find out how many units are required.

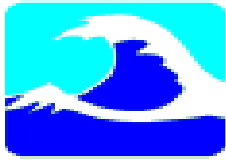
ACTION: Kim Buchan & Esther Kirk

Esther to scope bike rack numbers, by surveying the local School Bus company to find out how many bike rack units are required.

Kim to then ascertain final numbers and costings and report back to the Committee.

ii. Quad Sign Update:

Kim Buchan reported that these have been printed and are now ready to pick up. These then need to be erected, Kim and Neil Carter are to erect these.



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ACTION: Kim Buchan & Neil Carter

Kim to collect Quad Signs and to Erect with the assistance of Neil.

iii. Welcome Packs:

The Packs will be put together and then distributed to new home owners and put onto website as well as up on Hall notice board. They are expected to arrive in next 2 weeks now businesses are back at work.

ACTION: Esther Kirk

To collect/recieve the Welcome Pack Information ready for distribution.

iv. Boardwalk / Bridge Quote Update:

Leanne Armstrong and Esther Kirk attended an onsite Waihi Estuary meeting to obtain a quote for a boardwalk alongside the estuary and a bridge over the stop-bank, as part of the walk/cycle-way project. Esther explained that they sought a quote following the original plan, completed by Geoff Canham, which measured 780m of boardwalk for which the quote was \$800,000.00 and the bridge was a further \$175,000.00. This provides an idea of how much fundraising would be needed. Esther suggested it would be good to get a working group together, including local residents who are interested in progressing this project; she believes it should be linked in with the Wai Kokopu project, it was agreed that this made sense.

ACTION: Esther Kirk

To drive the exploration of a local walk-cycle-way working group.

v. Boat Ramp Update:

Esther Kirk gave an update on the Boat-Ramp Project in Leanne Armstrong's absence. Despite running into quite a few snags with Council (not granting Consent for the Project) it is hoped that this will still go ahead this month; this is therefore a wait and see situation at present. The Work Leanne Armstrong has done on this project, and her frustration around the hold-up's, was acknowledged.

ACTION: Leanne Armstrong

To continue drive the boat-ramp project.

vi. Speed Indication Sign Update:

Conrad Nagle advised that due to the Covid restrictions nothing is happening at the moment in this space, he will progress this further when we drop levels.

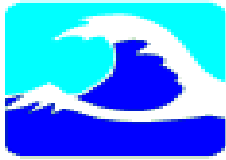
ACTION: Conrad Nagle

To continue drive the speed indication sign project.

4. General Business:

i. Fire Siren:

Neil Carter updated the Committee on this matter. The siren is definitely not going at present and the feeling is that it won't be again, although it was stated to be just a three-month trial. Neil has spoken to the Fire Chief and the person that Local Residents have already complained to (Kevin Cowper), to no avail. He has been advised that these decisions have been taken out of local hands.



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ii. Report from the Community Hall Sub-Committee:

Kirsty Garrett updated the Committee, advising that a general Hall communication was now ready to be sent out to the Community and was to be uploaded onto the PBRA Website. Esther Kirk read the update, which included the Council support to date, the history of the Targeted Rate, the need for the Certificate of Public Use and how the levy is to be rated, current Lease negotiations and the pending pricing for the repairs and necessary upgrades.

Regarding the Lease, Kirsty Garrett explained that there is an accompanying document to the Lease, that makes it clear that the Hall belongs to the Pukehina Community. Kirsty has taken Legal advice, which has been that when read together it is sufficient to preserve the Community's position. Kirsty will get that clarified further before signing; however, she reiterated that nothing appears untoward and 'the second document makes all the difference.'

Kirsty Garrett is still working on obtaining an engineer's report to provide to Council for the Hall remediation work, but it has become increasingly difficult to find a structural engineer locally. Neil questioned, as funding exists, if the PBRA should now consider getting a project manager to contract the work and complete the project so there are no further delays. Kirsty pointed out that we can only access the funding based upon the provision of quotes in the first instance and we cannot get anywhere without an upfront engineer's report. Conrad Nagle has a family member that provides these services, out of town but may potentially be able to travel; Conrad will make contact. Kim Buchan pointed out that we can carry on with the gibbing in the meantime as not structural and we have enough money to get the project started.

ACTION: Conrad Nagle

To make contact with his civil engineer contact.

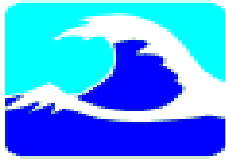
iii. Report from the Cost Care/Estuary Subcommittee:

Richard Glover has been talking to Redfields regarding the proposed re-sculpting of the dunes. They are not sure how the tides will affect this work as there have been some very high tides recently. Richard stated that he needs to therefore talk with Jim Dham further regarding this work.

Esther Kirk spoke about organizing a zoom meeting with Coastcare and Council, the y haven complied a dune update, which has now been distributed to the community; see website for current update.

We are now looking towards October to complete dune reshape work for residents who have agreed on removal of weeds and exotic vegetation. Any further push up work will have to be left at this stage (reviewed Nov/Dec) as the beach width at high tide is not sufficient to do any repair work. A lot of areas along the beach are repairing naturally. Dune planting of the reshape areas will take place before Labour Weekend, and anyone else who had a push up and wants plants is to contact Chris and Tania of CoastCare (see website update).

Esther Kirk explained that all scoped properties are now held in a photographic database so that new erosion areas able to be better detected. Jim Dham will then be able to work with affected residents. The other main area of erosion at present is at the Surf-Club. Esther has been working with the Surf-Club and Council to ensure that they have emergency services access. Esther saw this as good evidence of how well



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PBRA's community partnerships are working now, as they had everyone onboard to remedy this issue very quickly.

iv. Update on obtaining Eco Nomos scope of work:

Regarding the Economas scope of work and costings, raised in previous meetings, Richard stated he has no answer; pointing out that there is quite a bit of work involved. He stated there has been a plethora of emails and contacts back and forth regarding this work. Esther had already updated the Committee at the previous meeting explaining that whilst the sum paid was significant, it did not cover the ongoing works and there would be further costs involved.

v. Report from the CPNZ:

The CPNZ report from Tak Te Tameki was not available (as Brenda Brickland had not requested this).

vi. Report from Civil Defense:

Carole Forrester spoke about email communications with Ben Wilson, they are now ready to print new pamphlets. Carole has been asked if the Pukehina Civil Defense Team would like a CDEM phone for direct contact with the Centre, Carole has affirmed that they would like this direct link. Carole stated that the overall Community Resilience Plan looks good at the moment.

v. Secretary Resignation:

Brenda Brickland resigned from her position as Secretary. She will draft an advertisement for a replacement. Her preference would be to be replaced by the next meeting if possible. Brenda spoke about the position requiring 20+ hours per month and being best suited to someone who was motivated to be in the role and was not also in paid employment.

vi. Reserves Management Plan:

Esther Kirk spoke about the Reserves Management Plan for Te Puke and Maketu and how this was an opportunity for the PBRA to advise Council what we want for our Community; she will do a FB post to encourage people to comment.

vii. Matching Funding:

Esther Kirk confirmed that we had been granted \$1,500.00 in Matching Funding for the Midway Park Project. She will speak to Jennifer at the Pukehina Plant Club and see if they are interested in assisting with the planting for the project.

ACTION: Esther Kirk

To contact Jennifer at the Pukehina Plant Club and see if they are interested in assisting with the planting at Midway Park.

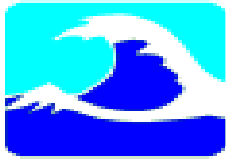
viii. Website:

Esther and John McNally have updated the website with current info.

The PBRA could use further assistance with this and other bits and pieces to spread the workload. It was discussed that more people were potentially needed for the Committee, especially people with Local Government experience.

ix. Ward Update:

Linda Michel attended this forum and stated in her report back that it was very interesting to see what the other areas are doing.



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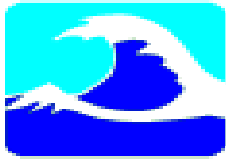
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Meeting closed:

There being no further business, the meeting closed at 7.49pm.

The next meeting of the PRRA Committee will be on Monday 13 September 2021 at



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August 2021 CORRESPONDENCE:

Inwards (Email):

Tarnix Security – Invoice/Statement

Stem Rural Accountants – Invoice/Statement/Business Support Measures Update

WBOPDC (Ben Wilson) – Information Updates (Community Resilience)/ Community Response Surveys/Welfare Updates/FAQ's (Covid)

WBOPDC – Community News Bulletins / Various

WBOPDC – Community Matching Fund Application Outcome

WBOPDC (Monique Gray) – Community Response Matters

BOPRC – Newsletter inclusion information suggestion

Te Puke / Maketu Reserves Management Plan Review Information

TECT Talk – Newsletter

Social Link – Newsletters (Various)

Social Link (Kathy Webb) – Zoom Invites / Training

Hall – Booking Enquiry

AON – Insurance Renewal Information / Premium Matters

Various Residents (Several) – Dune/Planting Enquiries

Various Residents – Bikes on the Beach Enquiries

Yvonne Schoemans – Fire Alarm Enquiry (several)

Judy McEnallay – PBRA Files

Outwards (Email):

Hall – Booking Enquiry

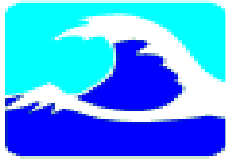
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ACTION POINTS:

❖ Esther Kirk:

- To scope potential bike-rack numbers by surveying the local School Bus Company.
- To receive/collect the reprinted material for the Welcome Packs ahead of the next meeting.
- To drive the exploration of a local walk-cycle-way working group.
- To contact Jennifer at the Pukehina Plant Club and see if they are interested in assisting with the planting at Midway Park.

❖ Kim Buchan:

- To Progress the bike-rack purchases/locations once he has further information on numbers from Esther Kirk.
- To collect the bikes on the beach signage and erect with the assistance of Neil Carter.

❖ Neil Carter:

- To assist Kim Buchan with erecting the Bikes on the Beach signage.
- To talk to Tak Te Tameki about new types for the CPNZ Community Patrol Car.

❖ Leanne Armstrong:

- To continue to follow-up on the Boat-Ramp Project.

❖ Conrad Nagle:

- To continue to follow-up on the speed indication sign as the levels drop (Covid)
- To make contact with his civil engineer contact

❖ Brenda Brickland:

- To draft an advertisement for the Secretary's position.